

Virtual Meeting Participation Information:
Dial: 1-253-215-8782 Meeting ID No. 89889710668
Webinar link: <https://us02web.zoom.us/j/89889710668>

Physical Meeting Location:
Pierce Transit Training Center
3720 96th Street SW
Lakewood, WA 98499

Call to Order

Roll Call

Flag Salute and Land Acknowledgement

Presentations

1. Honoring Sung "Kenny" Yun for Operator of the Month for December 2024 Ron Makenzie
Assistant Transportation Manager

Public Comment

Citizens wishing to provide comment will be given up to three minutes to comment on transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.

*To request to speak virtually during public comment, please press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. If speaking in person, please sign in at the table at the back of the room. Your name or the last four digits of your phone number will be called out when it is your turn to speak. Written comments may also be emailed to Djacobson@piercetransit.org.*

Consent Agenda

(Items listed below were distributed to commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)

1. Approval of Vouchers: December 1-31, 2024
2. Approval of Minutes: December 9, 2024, Regular Board Meeting
3. 2024 Q4 Report for Contracts Executed Over \$100,000 and Sole Source Contracts Over \$10,000
4. FS 2025-001, A Resolution of the Board of Commissioners of Pierce Transit Adopting the 2025 State Legislative Priorities
5. FS 2025-002, Authorize the Chief Executive Officer to Increase the Contract Authority Amount with Karras Consulting, Contract No. 1169, to Conduct Agency Recruitments on an As-Needed Basis

Action Agenda

1. FS 2025-003, A Resolution of the Board of Commissioners of Pierce Transit Electing Primary and Alternate Transit Chair Walker

Representatives to the Puget Sound Regional Council
Transportation Policy Board for Calendar Year 2025

- | | |
|---|---------------------------------|
| 2. FS 2025-004, A Resolution of the Board of Commissioners of Pierce Transit Acknowledging Final Acceptance of Title VI Fare Equity Analysis and Authorizing Amendments to Pierce Transit Code Section 3.72.040 (C) to Reduce the Price of the Pierce Transit All Day Pass Reduced Senior/Disabled, Pierce Transit All Day Pass Reduced/LIFT, and Human Service Agency (HAS) Pass Sales Price | Anna Petersen
Senior Planner |
|---|---------------------------------|

Staff Updates

- | | |
|--|---|
| 1. CEO's Report (includes transit story video) | Mike Griffus
Chief Executive Officer |
| 2. Strategic Plan Update/Overview of Dashboard | Dustin Annis
Strategic Initiatives Administrator |

Informational Items

- | | |
|--|----------------------|
| 1. Chair Report | Chair Walker |
| 2. Sound Transit Update | Commissioner Kastama |
| 3. Puget Sound Regional Council Transportation Policy Board Update | Commissioner Mello |
| 4. Committee Chair Reports | |
| 5. Commissioners' Comments | |

Executive Session – None Scheduled

Adjournment

Handouts: N/A

Pierce Transit does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the Clerk's Office at 253.581.8066, before 4:00 p.m., no later than the Thursday preceding the Board meeting.

PIERCE TRANSIT
Board Payments Over \$50,000
Payments From: Dec 1, 2024 to Dec 31, 2024
Cash and Investment Balance: \$244,681,746.92

Payment Numbers CK 00384691 through CK 00384898
 Wire Numbers EFT 00018745 through EFT 00018999
 Total \$8,498,156.71

Payments in Excess of \$50,000 are as follows:

Operating Fund				
	Check	Vendor	Item/Service	Amount
CHK	00384697	CITY OF LAKEWOOD	Policing Services 10/24	55,581.25
CHK	00384809	US BANK NA	Misc Busn Expenses	53,895.23
CHK	00384820	CITY OF LAKEWOOD	Policing Services 11/24	56,950.95
CHK	00384841	PIERCE COUNTY	Policing Svcs 08/24	273,449.09
CHK	00384843	PUGET SOUND ENERGY	CARBON CREDIT 11/24	52,433.07
CHK	00384860	ATU LOCAL 758 CORP	EE DED PP26 2024	57,821.57
CHK	00384883	PIERCE COUNTY	Policing Svcs 10/24	146,453.77
EFT	00018777	PETROCARD INC	Diesel Usages	156,835.70
EFT	00018797	TRAPEZE SOFTWARE GROUP INC	SUPP ATIS Agent 2025	258,821.99
EFT	00018809	ANGI ENERGY SYSTEMS	C2-REBUILD-KIT - C2 JOB#30526	81,473.66
EFT	00018822	DELL MARKETING LP	Dell Latitude 5450 Laptop Purc	62,444.75
EFT	00018855	RIGHT! SYSTEMS INC	Main/Sub Var 11/30/24-11/29/25	62,395.30
EFT	00018875	FTA	RFD INELIG LOW NO 12.24	200,992.00
EFT	00018876	AWC EMPLOYEE BENEFIT TRUST	DENTAL PREM 12.24	1,389,217.98
EFT	00018877	EMPOWER	DEF COMP PP25 2024	54,459.86
EFT	00018878	ICMA RETIREMENT	DEF COMP CEO PP25 2024	188,395.30
EFT	00018882	US BANK CORPORATE PAYMENT SYST	Misc Busn Expenses	65,760.46
EFT	00018890	CDW GOVERNMENT INC	Subsc CommVt 12/14/24-12/13/25	109,527.48
EFT	00018894	CUMMINS INC	Misc Inventory Bus Parts	61,419.08
EFT	00018896	FIRST TRANSIT INC	ADA Paratransit Svc 11/24	1,002,992.01
EFT	00018913	NEOPART TRANSIT LLC	Misc Inventory Bus Parts	65,639.29
EFT	00018916	PETROCARD INC	Diesel Usages	116,797.50
EFT	00018928	CENTRALSQUARE TECHNOLOGIES LLC	Subsc F/E 12/31/24-12/30/25	142,129.10
EFT	00018936	UNITED ENERGY TRADING LLC	CNG Supply 11/24	91,747.55
EFT	00018938	VIA TRANSPORTATION INC	Gig Harbor Runner 11/24	199,415.52
EFT	00018971	MYPAD3D INC	Maint VR SW 2024 Inflation Adj	51,759.60
EFT	00018974	PETROCARD INC	Diesel Usages	57,724.32
EFT	00018996	ICMA RETIREMENT	DEF COMP CEO PP26 2024	171,776.96
Payments for Fund 1 Total				\$ 5,288,310.34
Capital Fund				
	Check	Vendor	Item/Service	Amount
EFT	00018811	CDW GOVERNMENT INC	Supp Cradlept Various Timefram	174,947.80
EFT	00018812	CENTENNIAL CONTRACTORS ENTERPR	CO1 REV SCOPE SR7 11/15/24	159,545.32
EFT	00018920	VIA TRANSPORTATION INC	64110 Configuration Integratio	247,535.70
EFT	00018932	TALAKAI CONSTRUCTION LLC	Design/Fab BShell 12/03/24	258,500.22
EFT	00018940	ABSHER CONSTRUCTION COMPANY	Base Striping MOBI 11/24	103,339.86
Payments for Fund 9 Total				\$ 943,868.90
Total Payments in Excess of \$50,000.00				\$ 6,232,179.24

Jan 2, 2025 7:48:58 AM

Pierce Transit
Payment Certification for Dec 31, 2024
Payments Dec 1, 2024 to Dec 31, 2024

Payment Numbers CK 00384691 through CK 00384898
 Wire Numbers EFT 00018745 through EFT 00018999

Bank ID	Check Numbe	Check Date	Amount	Vendor Name	Status	
01	CHK	00384691	12/02/2024	2,721.84	PIERCE COUNTY	
01	CHK	00384692	12/05/2024	333.33	AMPLIFIED WIRELESS SOLUTIONS I	
01	CHK	00384693	12/05/2024	6,215.05	AT&T	
01	CHK	00384694	12/05/2024	23,268.60	AT&T	
01	CHK	00384695	12/05/2024	30.49	AT&T	
01	CHK	00384696	12/05/2024	1,447.08	CITY OF GIG HARBOR	
01	CHK	00384697	12/05/2024	55,581.25	CITY OF LAKEWOOD	
01	CHK	00384698	12/05/2024	1,081.92	CITY OF TACOMA	
01	CHK	00384699	12/05/2024	611.34	CITY OF TACOMA	
01	CHK	00384700	12/05/2024	254.17	COMCAST HOLDINGS CORPORATION	
01	CHK	00384701	12/05/2024	167.17	COMCAST HOLDINGS CORPORATION	
01	CHK	00384702	12/05/2024	3,750.00	SIMON AND COMPANY INC	
01	CHK	00384703	12/05/2024	1,960.20	DM RECYCLING CO INC	
01	CHK	00384704	12/05/2024	5,000.00	ECONOMIC DEVELOPMENT BOARD	
01	CHK	00384705	12/05/2024	845.09	ENERGY SYSTEMS MANAGEMENT/TRS	
01	CHK	00384706	12/05/2024	137.09	FRUITLAND MUTUAL WATER COMPANY	
01	CHK	00384707	12/05/2024	1,986.82	GENES TOWING CORP	
01	CHK	00384708	12/05/2024	3,359.69	GILCHRIST CHEVROLET BUICK GMC	
01	CHK	00384709	12/05/2024	18.00	GLENN SANTOS	
01	CHK	00384710	12/05/2024	18,118.85	HAROLD LEMAY ENTERPRISES	
01	CHK	00384711	12/05/2024	1,080.16	INGERSOLL RAND IND TECH	
01	CHK	00384712	12/05/2024	21.34	SADLER ENTERPRISES INC	
01	CHK	00384713	12/05/2024	405.00	LEMAY MOBILE SHREDDING	
01	CHK	00384714	12/05/2024	2,641.92	METRO GLASS CO INC	
01	CHK	00384715	12/05/2024	574.00	OCCUPATIONAL HEALTH CENTERS OF	
01	CHK	00384716	12/05/2024	36.89	WASHINGTON STATE SCHOOL FOR TH	
01	CHK	00384717	12/05/2024	720.00	OLYMPIC SPORTS & SPINE PLLC	
01	CHK	00384718	12/05/2024	5,773.18	PIERCE COUNTY	
01	CHK	00384719	12/05/2024	2,500.00	PREMIER MEDIA GROUP	
01	CHK	00384720	12/05/2024	800.00	LEPS-PSS PLLC	
01	CHK	00384721	12/05/2024	1,816.65	QUEBEC INC	
01	CHK	00384722	12/05/2024	146.84	REFRIGERATION SUPPLIES DISTRIB	
01	CHK	00384723	12/05/2024	142.03	REX V PEGG FABRICS INC	
01	CHK	00384724	12/05/2024	7,668.00	SENTINEL TECHNOLOGIES INC	
01	CHK	00384725	12/05/2024	466.87	T-MOBILE	
01	CHK	00384726	12/05/2024	148.12	SOUND PUBLISHING	
01	CHK	00384727	12/05/2024	25,714.00	TALENTCLICK WORKFORCE SOLUTION	
01	CHK	00384728	12/05/2024	12.00	THOMAS ADAMS	
01	CHK	00384729	12/05/2024	1,311.00	UNITED SITE SERVICES OF NEVADA	
01	CHK	00384730	12/05/2024	560.25	VERIZON WIRELESS	
01	CHK	00384731	12/05/2024	3,249.61	VERIZON WIRELESS	
01	CHK	00384732	12/05/2024	560.25	VERIZON WIRELESS	
01	CHK	00384733	12/05/2024	4,060.15	VERIZON WIRELESS	
01	CHK	00384734	12/05/2024	1,340.84	VERIZON WIRELESS	
01	CHK	00384735	12/05/2024	560.25	VERIZON WIRELESS	
01	CHK	00384736	12/05/2024	1,220.84	VERIZON WIRELESS	
01	CHK	00384737	12/05/2024	560.13	VERIZON WIRELESS	
01	CHK	00384738	12/05/2024	821.77	VERIZON WIRELESS	
01	CHK	00384739	12/05/2024	1,220.84	VERIZON WIRELESS	
01	CHK	00384740	12/05/2024	560.25	VERIZON WIRELESS	
01	CHK	00384741	12/05/2024	1,228.56	VERIZON WIRELESS	
01	CHK	00384742	12/05/2024	587.06	VERIZON WIRELESS	
01	CHK	00384743	12/05/2024	1,888.07	VERIZON WIRELESS	
01	CHK	00384744	12/05/2024	500.00	WASHINGTON HIGHWAY USERS FEDER	
01	CHK	00384745	12/05/2024	888.16	WURTH USA INC	
01	CHK	00384746	12/12/2024	581.60	AAA FIRE PROTECTION INC	
01	CHK	00384747	12/12/2024	363.33	ALL STAR RENT A FENCE INC	
01	CHK	00384748	12/12/2024	3,363.00	ATU LOCAL 758 CORP	
01	CHK	00384749	12/12/2024	1,224.83	BEN'S CLEANER SALES INC	
01	CHK	00384750	12/12/2024	94.37	QWEST CORPORATION	
01	CHK	00384751	12/12/2024	80.43	QWEST CORPORATION	
01	CHK	00384752	12/12/2024	30,928.61	CITY OF FEDERAL WAY	
01	CHK	00384753	12/12/2024	5,357.21	CITY OF TACOMA	
01	CHK	00384754	12/12/2024	1,693.42	CITY OF TACOMA	
01	CHK	00384755	12/12/2024	30,000.00	CITY OF TACOMA	
01	CHK	00384756	12/12/2024	2,899.82	COLONIAL SUPPLEMENTAL LIFE	
01	CHK	00384757	12/12/2024	167.21	COMCAST HOLDINGS CORPORATION	
01	CHK	00384758	12/12/2024	270.56	COMCAST HOLDINGS CORPORATION	
01	CHK	00384759	12/12/2024	733.34	COMMITTEE ON POLITICAL EDUCATI	
01	CHK	00384760	12/12/2024	509.33	CONSERVE	
01	CHK	00384761	12/12/2024	5,068.65	CONVERGINT TECHNOLOGIES LLC	
01	CHK	00384762	12/12/2024	8,851.25	COURVAL SCHEDULING INC	
01	CHK	00384763	12/12/2024	56.10	DDMK INC	
01	CHK	00384764	12/12/2024	19.70	DAVID MORNICK	

01	CHK	00384765	12/12/2024	121.13	DISH NETWORK LLC
01	CHK	00384766	12/12/2024	1,514.04	ENERGY SYSTEMS MANAGEMENT/TRS
01	CHK	00384767	12/12/2024	639.90	FAIRWAY COLLECTIONS LLC
01	CHK	00384768	12/12/2024	413.63	FIRST RESPONDER OUTFITTERS INC
01	CHK	00384769	12/12/2024	50.00	FORMFOX INC.
01	CHK	00384770	12/12/2024	3,701.73	GAYLE ORTH CATERING INC
01	CHK	00384771	12/12/2024	5,342.85	GENES TOWING CORP
01	CHK	00384772	12/12/2024	150.00	GOVERNMENT FINANCE OFFICERS AS
01	CHK	00384773	12/12/2024	49,075.00	HANDI-HUT INC
01	CHK	00384774	12/12/2024	655.66	HAWAII STATE TAX COLLECTOR
01	CHK	00384775	12/12/2024	9,736.28	HDR ENGINEERING INC
01	CHK	00384776	12/12/2024	1,048.75	HOME DEPOT USA INC
01	CHK	00384777	12/12/2024	1,048.50	IAM & AW
01	CHK	00384778	12/12/2024	220.00	INTERNAL REVENUE SERVICE
01	CHK	00384779	12/12/2024	378.00	IOPREDICT INC
01	CHK	00384780	12/12/2024	79.50	JASON AMES
01	CHK	00384781	12/12/2024	3,305.60	JON-DON LLC
01	CHK	00384782	12/12/2024	1,423.86	LOOMIS ARMORED US LLC
01	CHK	00384783	12/12/2024	116.84	METRO GLASS CO INC
01	CHK	00384784	12/12/2024	812.31	MICHAEL G MALAIER
01	CHK	00384785	12/12/2024	346.17	MOUSER ELECTRONICS
01	CHK	00384786	12/12/2024	942.68	NELSON TRUCK EQUIPMENT CO INC
01	CHK	00384787	12/12/2024	419.50	NH DEPT OF H&HS
01	CHK	00384788	12/12/2024	2,791.36	NORTHWEST IAM BENEFIT TRUST
01	CHK	00384789	12/12/2024	480.00	OCCUPATIONAL HEALTH CENTERS OF
01	CHK	00384790	12/12/2024	150.00	PTBA PETTY CASH
01	CHK	00384791	12/12/2024	2,639.72	PURE FILTRATION PRODUCTS INC
01	CHK	00384792	12/12/2024	7,507.50	RANGER TREE EXPERTS INC
01	CHK	00384793	12/12/2024	8,502.27	REX V PEGG FABRICS INC
01	CHK	00384794	12/12/2024	616.56	SCHINDLER ELEVATOR CORPORATION
01	CHK	00384795	12/12/2024	13.20	SHAWN HARRIS
01	CHK	00384796	12/12/2024	49.65	SHERWIN-WILLIAMS
01	CHK	00384797	12/12/2024	679.80	OD SNIDER & SON INC
01	CHK	00384798	12/12/2024	500.00	SOURCE PANEL
01	CHK	00384799	12/12/2024	8,508.09	SM STEMPER ARCHITECTS PLLC
01	CHK	00384800	12/12/2024	156.63	TERMINIX INTERNATIONAL COMPANY
01	CHK	00384801	12/12/2024	147.80	TERMINIX INTERNATIONAL COMPANY
01	CHK	00384802	12/12/2024	401.60	LOON LENDING LLC
01	CHK	00384803	12/12/2024	13.00	TODD ROSENBAUM
01	CHK	00384804	12/12/2024	23,760.00	TOKEN TRANSIT INC
01	CHK	00384805	12/12/2024	7,376.00	TRIBOLOGIK CORPORATION
01	CHK	00384806	12/12/2024	1,103.75	TRUVIEW BSI LLC
01	CHK	00384807	12/12/2024	149.61	ULINE INC
01	CHK	00384808	12/12/2024	1,125.00	UNITED WAY OF PIERCE COUNTY
01	CHK	00384809	12/12/2024	53,895.23	US BANK NA
01	CHK	00384810	12/12/2024	570.80	WA ST DEPT OF LABOR & INDUSTRI
01	CHK	00384811	12/12/2024	112.50	WA ST DEPT OF SOCIAL & HEALTH
01	CHK	00384812	12/12/2024	35,002.85	WA ST DEPT OF TRANSPORTATION
01	CHK	00384813	12/12/2024	1,285.59	WALTER E NELSON CO
01	CHK	00384814	12/12/2024	79.50	ZACHARY MILLER
01	CHK	00384815	12/19/2024	3,000.72	BEN'S CLEANER SALES INC
01	CHK	00384816	12/19/2024	134.35	BUNCE RENTALS INC
01	CHK	00384817	12/19/2024	913.86	QWEST CORPORATION
01	CHK	00384818	12/19/2024	9,194.98	QWEST CORPORATION
01	CHK	00384819	12/19/2024	31,021.24	CITY OF FEDERAL WAY
01	CHK	00384820	12/19/2024	56,950.95	CITY OF LAKEWOOD
01	CHK	00384821	12/19/2024	477.98	CITY OF PUYALLUP
01	CHK	00384822	12/19/2024	36,383.61	CITY OF PUYALLUP
01	CHK	00384823	12/19/2024	4,881.09	CITY OF TACOMA
01	CHK	00384824	12/19/2024	162.17	COMCAST HOLDINGS CORPORATION
01	CHK	00384825	12/19/2024	150.17	COMCAST HOLDINGS CORPORATION
01	CHK	00384826	12/19/2024	8,664.96	COMCAST HOLDINGS CORPORATION
01	CHK	00384827	12/19/2024	11,882.14	CONVERGINT TECHNOLOGIES LLC
01	CHK	00384828	12/19/2024	774.48	COPIERS NORTHWEST INC
01	CHK	00384829	12/19/2024	109.90	DS SERVICES OF AMERICA INC
01	CHK	00384830	12/19/2024	280.73	GILCHRIST CHEVROLET BUICK GMC
01	CHK	00384831	12/19/2024	23.35	SADLER ENTERPRISES INC
01	CHK	00384832	12/19/2024	19.00	KIMBERLY SCHULTZ
01	CHK	00384833	12/19/2024	5,201.60	LAKEWOOD WATER DISTRICT
01	CHK	00384834	12/19/2024	5,135.00	LES TURBO IMAGES INC
01	CHK	00384835	12/19/2024	462.38	SYNCHRONY BANK
01	CHK	00384836	12/19/2024	204.00	OCCUPATIONAL HEALTH CENTERS OF
01	CHK	00384837	12/19/2024	1,955.93	ODP BUSINESS SOLUTIONS LLC
01	CHK	00384838	12/19/2024	2,000.00	OUR SISTER'S HOUSE
01	CHK	00384839	12/19/2024	2,516.68	AMERIDIAN INDUSTRIES LLC
01	CHK	00384840	12/19/2024	371.49	PENINSULA LIGHT COMPANY
01	CHK	00384841	12/19/2024	273,449.09	PIERCE COUNTY
01	CHK	00384842	12/19/2024	2,417.75	PIERCE COUNTY
01	CHK	00384843	12/19/2024	52,433.07	PUGET SOUND ENERGY
01	CHK	00384844	12/19/2024	733.98	QUADIENT INC
01	CHK	00384845	12/19/2024	710.27	REFRIGERATION SUPPLIES DISTRIB
01	CHK	00384846	12/19/2024	980.85	SAFETY VISION
01	CHK	00384847	12/19/2024	154.14	ROBERT MUSTAIN
01	CHK	00384848	12/19/2024	75.00	TALON FISHER

01	CHK	00384849	12/19/2024	5,452.00	TOKEN TRANSIT INC
01	CHK	00384850	12/19/2024	2,052.49	ULINE INC
01	CHK	00384851	12/19/2024	219.28	UNITED SITE SERVICES OF NEVADA
01	CHK	00384852	12/19/2024	849.97	WA ST DEPT OF ENTERPRISE SVCS
01	CHK	00384853	12/19/2024	2,078.29	WALTER E NELSON CO
01	CHK	00384854	12/19/2024	434.46	WESCO EQUIPMENT
01	CHK	00384855	12/19/2024	1,761.60	WHENTOWORK INC
01	CHK	00384856	12/19/2024	377.85	WURTH USA INC
01	CHK	00384857	12/26/2024	363.33	ALL STAR RENT A FENCE INC
01	CHK	00384858	12/26/2024	263.00	AMERICAN PUBLIC WORKS ASSOCIAT
01	CHK	00384859	12/26/2024	114.58	AT&T
01	CHK	00384860	12/26/2024	57,821.57	ATU LOCAL 758 CORP
01	CHK	00384861	12/26/2024	125.73	AUTOZONE STORES LLC
01	CHK	00384862	12/26/2024	4,688.01	CITY OF TACOMA
01	CHK	00384863	12/26/2024	1,500.54	CITY OF TACOMA
01	CHK	00384864	12/26/2024	169.41	COMCAST HOLDINGS CORPORATION
01	CHK	00384865	12/26/2024	162.21	COMCAST HOLDINGS CORPORATION
01	CHK	00384866	12/26/2024	10.00	COMMITTEE ON POLITICAL EDUCATI
01	CHK	00384867	12/26/2024	367.73	CONSERVE
01	CHK	00384868	12/26/2024	1,228.69	ENERGY SYSTEMS MANAGEMENT/TRS
01	CHK	00384869	12/26/2024	46.40	FEDERAL EXPRESS CORPORATION
01	CHK	00384870	12/26/2024	2,519.57	FIRST RESPONDER OUTFITTERS INC
01	CHK	00384871	12/26/2024	77.25	GARY WIRKALA
01	CHK	00384872	12/26/2024	2,552.25	GENES TOWING CORP
01	CHK	00384873	12/26/2024	186.89	GILCHRIST CHEVROLET BUICK GMC
01	CHK	00384874	12/26/2024	2,500.00	HOPELINK
01	CHK	00384875	12/26/2024	220.00	INTERNAL REVENUE SERVICE
01	CHK	00384876	12/26/2024	863.46	JON-DON LLC
01	CHK	00384877	12/26/2024	1,006.94	KITE REALTY GROUP LP
01	CHK	00384878	12/26/2024	21.83	LANGUAGE LINE SERVICES
01	CHK	00384879	12/26/2024	343.51	MCMASTER-CARR SUPPLY
01	CHK	00384880	12/26/2024	685.39	MICHAEL G MALAIER
01	CHK	00384881	12/26/2024	419.50	NH DEPT OF H&HS
01	CHK	00384882	12/26/2024	290.51	PARKLAND LIGHT & WATER CO
01	CHK	00384883	12/26/2024	146,453.77	PIERCE COUNTY
01	CHK	00384884	12/26/2024	465.46	PUGET SOUND ENERGY
01	CHK	00384885	12/26/2024	189.59	RAINIER LIGHTING & ELECTRICAL
01	CHK	00384886	12/26/2024	143.68	REX V PEGG FABRICS INC
01	CHK	00384887	12/26/2024	17.20	RODNEY FRANKS
01	CHK	00384888	12/26/2024	8,199.58	OD SNIDER & SON INC
01	CHK	00384889	12/26/2024	9,315.00	SOURCE PANEL
01	CHK	00384890	12/26/2024	27,026.57	SM STEMPER ARCHITECTS PLLC
01	CHK	00384891	12/26/2024	5,436.56	TACOMA MALL PARTNERSHIP
01	CHK	00384892	12/26/2024	152.99	LOON LENDING LLC
01	CHK	00384893	12/26/2024	625.29	ULINE INC
01	CHK	00384894	12/26/2024	1,110.00	UNITED WAY OF PIERCE COUNTY
01	CHK	00384895	12/26/2024	1,634.63	VERIZON WIRELESS
01	CHK	00384896	12/26/2024	112.50	WA ST DEPT OF SOCIAL & HEALTH
01	CHK	00384897	12/26/2024	3,375.06	WA ST DEPT OF TRANSPORTATION
01	CHK	00384898	12/26/2024	121.11	EDWARD E COLE
01	EFT	00018745	12/05/2024	3,729.14	ALL STARZ STAFFING AND CONSULT
01	EFT	00018746	12/05/2024	5,868.58	AMAZON CAPITAL SERVICES INC
01	EFT	00018747	12/05/2024	16.52	ANIXTER INC
01	EFT	00018748	12/05/2024	11,498.33	ATWORK! COMMERCIAL ENTERPRISES
01	EFT	00018749	12/05/2024	2,924.85	CONTINENTAL BATTERY COMPANY
01	EFT	00018750	12/05/2024	9,459.64	BRAVO ENVIRONMENTAL NW INC
01	EFT	00018751	12/05/2024	11,886.41	CDW GOVERNMENT INC
01	EFT	00018752	12/05/2024	12,553.82	CENTENNIAL CONTRACTORS ENTERPR
01	EFT	00018753	12/05/2024	8,231.93	CINTAS CORPORATION NO 2
01	EFT	00018754	12/05/2024	163.61	COMMERCIAL BRAKE & CLUTCH
01	EFT	00018755	12/05/2024	21,073.40	CUMMINS INC
01	EFT	00018756	12/05/2024	360.70	CYBERSOURCE CORPORATION
01	EFT	00018757	12/05/2024	39,325.58	DELL MARKETING LP
01	EFT	00018758	12/05/2024	1.97	DOCUMO INC
01	EFT	00018759	12/05/2024	4,470.93	DRUG FREE BUSINESS
01	EFT	00018760	12/05/2024	18,500.00	EMC RESEARCH INC
01	EFT	00018761	12/05/2024	30,392.50	FEHR & PEERS
01	EFT	00018762	12/05/2024	2,516.04	FIVE9 INC
01	EFT	00018763	12/05/2024	99.26	GAVIN WILSON
01	EFT	00018764	12/05/2024	34,774.95	GILLIG LLC
01	EFT	00018765	12/05/2024	6,500.00	GORDON THOMAS HONEYWELL
01	EFT	00018766	12/05/2024	940.11	GRAINGER
01	EFT	00018767	12/05/2024	25,484.15	HUITT-ZOLLARS INC
01	EFT	00018768	12/05/2024	928.75	TYCO FIRE & SECURITY (US) MANA
01	EFT	00018769	12/05/2024	6,987.31	KIEL NA LLC
01	EFT	00018770	12/05/2024	216.90	LARSEN SIGN COMPANY
01	EFT	00018771	12/05/2024	7,363.56	DB PRINTING LLC
01	EFT	00018772	12/05/2024	4,707.43	MOHAWK MFG & SUPPLY
01	EFT	00018773	12/05/2024	417.17	MOTION INDUSTRIES, INC.
01	EFT	00018774	12/05/2024	2,350.89	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00018775	12/05/2024	1,358.80	NAVIA BENEFIT SOLUTIONS
01	EFT	00018776	12/05/2024	1,050.11	NEOPART TRANSIT LLC
01	EFT	00018777	12/05/2024	156,835.70	PETROCARD INC
01	EFT	00018778	12/05/2024	5,108.32	PRINT NW

01	EFT	00018779	12/05/2024	49,675.00	PUGET SOUND REGIONAL COUNCIL
01	EFT	00018780	12/05/2024	1,010.97	QUALITY PRESS
01	EFT	00018781	12/05/2024	330.00	SHUMAN LLC
01	EFT	00018782	12/05/2024	5,286.45	RICON CORPORATION
01	EFT	00018783	12/05/2024	10,368.75	RIGHT! SYSTEMS INC
01	EFT	00018784	12/05/2024	314.23	SCHETKY NORTHWEST SALES INC
01	EFT	00018785	12/05/2024	1,484.15	SIR SPEEDY
01	EFT	00018786	12/05/2024	1,477.82	SOUND TRANSIT SMART CARD CENTR
01	EFT	00018787	12/05/2024	365.24	SOUTH TACOMA GLASS
01	EFT	00018788	12/05/2024	3,914.82	STAPLES INC
01	EFT	00018789	12/05/2024	25.85	STERICYCLE INC
01	EFT	00018790	12/05/2024	1,688.65	UNIVERSAL AUTO GROUP 1
01	EFT	00018791	12/05/2024	2,073.36	TACOMA SCREW PRODUCTS INC
01	EFT	00018792	12/05/2024	771.64	TENNANT SALES AND SERVICE COMP
01	EFT	00018793	12/05/2024	2,970.28	SIJ HOLDINGS LLC
01	EFT	00018794	12/05/2024	1,421.55	THE WW WILLIAMS COMPANY LLC
01	EFT	00018795	12/05/2024	6,022.83	TITUS-WILL FORD SALES INC
01	EFT	00018796	12/05/2024	10,958.47	THE AFTERMARKET PARTS CO LLC
01	EFT	00018797	12/05/2024	258,821.99	TRAPEZE SOFTWARE GROUP INC
01	EFT	00018798	12/05/2024	150.94	UNITED PARCEL SERVICE INC
01	EFT	00018799	12/05/2024	2,699.65	UNITED RENTALS (NORTH AMERICA)
01	EFT	00018800	12/05/2024	12,447.57	DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00018801	12/05/2024	270.71	WOFSCO INC
01	EFT	00018802	12/05/2024	2,240.03	ASSOCIATED PETROLEUM
01	EFT	00018803	12/05/2024	300.00	WASHINGTON STATE TRANSIT ASSOC
01	EFT	00018804	12/12/2024	25,092.00	AMERICAN CUSTODIAN INC
01	EFT	00018805	12/12/2024	659.76	AIRGAS INC
01	EFT	00018806	12/12/2024	4,666.54	ALL STARZ STAFFING AND CONSULT
01	EFT	00018807	12/12/2024	1,355.75	AMAZON CAPITAL SERVICES INC
01	EFT	00018808	12/12/2024	200.00	ANDREW MARTIN
01	EFT	00018809	12/12/2024	81,473.66	ANGI ENERGY SYSTEMS
01	EFT	00018810	12/12/2024	2,702.38	CONTINENTAL BATTERY COMPANY
01	EFT	00018811	12/12/2024	174,947.80	CDW GOVERNMENT INC
01	EFT	00018812	12/12/2024	159,545.32	CENTENNIAL CONTRACTORS ENTERPR
01	EFT	00018813	12/12/2024	55.15	PACIFIC WELDING SUPPLY INC
01	EFT	00018814	12/12/2024	1,152.20	CHEVRON PRODUCTS CO
01	EFT	00018815	12/12/2024	308.81	CHRISTINA MORRISON
01	EFT	00018816	12/12/2024	1,382.99	CINTAS CORPORATION NO 2
01	EFT	00018817	12/12/2024	1,885.52	CIVICPLUS LLC
01	EFT	00018818	12/12/2024	34,431.58	CLEVER DEVICES LTD
01	EFT	00018819	12/12/2024	2,804.10	COGENT COMMUNICATIONS INC
01	EFT	00018820	12/12/2024	45,025.66	CUMMINS INC
01	EFT	00018821	12/12/2024	309.36	DANETTE ROGERS
01	EFT	00018822	12/12/2024	62,444.75	DELL MARKETING LP
01	EFT	00018823	12/12/2024	14,855.04	GALLS LLC
01	EFT	00018824	12/12/2024	1,651.50	GALLUP INC
01	EFT	00018825	12/12/2024	227.85	SPX CORPORATION
01	EFT	00018826	12/12/2024	18,048.95	GILLIG LLC
01	EFT	00018827	12/12/2024	22.87	GLEN JOHNSON
01	EFT	00018828	12/12/2024	53.17	GRAINGER
01	EFT	00018829	12/12/2024	1,931.07	GRAYBAR ELECTRIC
01	EFT	00018830	12/12/2024	199.84	GROENEVELD LUBRICATION SOLUTIO
01	EFT	00018831	12/12/2024	345.43	INTERCLEAN EQUIPMENT LLC
01	EFT	00018832	12/12/2024	337.04	JARED MILES
01	EFT	00018833	12/12/2024	5,274.00	TYCO FIRE & SECURITY (US) MANA
01	EFT	00018834	12/12/2024	923.16	K & L GATES
01	EFT	00018835	12/12/2024	2,322.00	LANGUAGE TESTING INTERNATIONAL
01	EFT	00018836	12/12/2024	429.39	LARSEN SIGN COMPANY
01	EFT	00018837	12/12/2024	7,265.41	LEVEL 3 FINANCING INC
01	EFT	00018838	12/12/2024	589.43	MALLORY SAFETY & SUPPLY LLC
01	EFT	00018839	12/12/2024	344.73	MCGUIRE BEARING CO
01	EFT	00018840	12/12/2024	4,796.00	DB PRINTING LLC
01	EFT	00018841	12/12/2024	917.13	MOHAWK MFG & SUPPLY
01	EFT	00018842	12/12/2024	3,403.09	MOTION INDUSTRIES, INC.
01	EFT	00018843	12/12/2024	7,008.39	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00018844	12/12/2024	288.73	NEOPART TRANSIT LLC
01	EFT	00018845	12/12/2024	363.09	NORTHWEST PUMP & EQUIPMENT CO
01	EFT	00018846	12/12/2024	150.00	WORKSPACE DEVELOPMENT LLC
01	EFT	00018847	12/12/2024	5,948.10	PACIFICA LAW GROUP LLP
01	EFT	00018848	12/12/2024	48,213.64	PARAMETRIX ENGINEERING
01	EFT	00018849	12/12/2024	32,989.26	PETROCARD INC
01	EFT	00018850	12/12/2024	525.00	PURCELL TIRE & RUBBER COMPANY
01	EFT	00018851	12/12/2024	13,210.46	QUALITY BUSINESS SYSTEMS INC
01	EFT	00018852	12/12/2024	533.75	QUADIENT FINANCE USA INC
01	EFT	00018853	12/12/2024	2,257.03	QUALITY PRESS
01	EFT	00018854	12/12/2024	18,276.60	VIA TRANSPORTATION INC
01	EFT	00018855	12/12/2024	66,401.55	RIGHT! SYSTEMS INC
01	EFT	00018856	12/12/2024	78.97	ROBBLEE'S TOTAL SECURITY INC
01	EFT	00018857	12/12/2024	67.62	RONALD MACKENZIE
01	EFT	00018858	12/12/2024	22.65	SAMBA HOLDINGS INC
01	EFT	00018859	12/12/2024	580.92	SEATTLE AUTOMOTIVE DISTRIBUTIN
01	EFT	00018860	12/12/2024	17,623.56	SOUND TRANSIT SMART CARD CENTR
01	EFT	00018861	12/12/2024	115.75	SPORTWORKS GLOBAL LLC
01	EFT	00018862	12/12/2024	2,255.47	STANDARD PARTS CORP

01	EFT	00018863	12/12/2024	39.03	TACOMA SCREW PRODUCTS INC
01	EFT	00018864	12/12/2024	11,670.35	THE WW WILLIAMS COMPANY LLC
01	EFT	00018865	12/12/2024	7,347.94	TINY'S TIRE
01	EFT	00018866	12/12/2024	20,760.15	THE AFTERMARKET PARTS CO LLC
01	EFT	00018867	12/12/2024	113.24	UNITED PARCEL SERVICE INC
01	EFT	00018868	12/12/2024	1,284.87	UNITED RENTALS (NORTH AMERICA)
01	EFT	00018869	12/12/2024	123.52	WA ST TRANSIT INSURANCE POOL
01	EFT	00018870	12/12/2024	1,092.02	WAXIE SANITARY SUPPLY
01	EFT	00018871	12/12/2024	2,314.69	DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00018872	12/12/2024	515.41	WORLDPAC INC
01	EFT	00018873	12/12/2024	85.00	WASHINGTON STATE TRANSIT ASSOC
01	EFT	00018874	12/12/2024	79.50	YITAYEW AYALEW
01	EFT	00018875	12/13/2024	200,992.00	FTA
01	EFT	00018876	12/13/2024	1,389,217.98	AWC EMPLOYEE BENEFIT TRUST
01	EFT	00018877	12/13/2024	54,459.86	EMPOWER
01	EFT	00018878	12/13/2024	188,395.30	ICMA RETIREMENT
01	EFT	00018879	12/13/2024	17,046.87	NAVIA BENEFIT SOLUTIONS
01	EFT	00018880	12/13/2024	16,666.40	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00018881	12/13/2024	7,515.91	WA ST CHLD SUPPORT REGISTRY
01	EFT	00018882	12/16/2024	69,107.92	US BANK CORPORATE PAYMENT SYST
01	EFT	00018883	12/19/2024	15,135.28	WA ST DEPT OF REVENUE
01	EFT	00018884	12/19/2024	309.00	AIRGAS INC
01	EFT	00018885	12/19/2024	8,011.49	ALL STARZ STAFFING AND CONSULT
01	EFT	00018886	12/19/2024	6,590.60	AMAZON CAPITAL SERVICES INC
01	EFT	00018887	12/19/2024	3,751.65	CONTINENTAL BATTERY COMPANY
01	EFT	00018888	12/19/2024	7,520.80	PRECARE INC
01	EFT	00018889	12/19/2024	548.88	CABBROS CLEANING SERVICE LLC
01	EFT	00018890	12/19/2024	109,527.48	CDW GOVERNMENT INC
01	EFT	00018891	12/19/2024	305.21	PACIFIC WELDING SUPPLY INC
01	EFT	00018892	12/19/2024	7,959.56	CINTAS CORPORATION NO 2
01	EFT	00018893	12/19/2024	200.32	COMMERCIAL BRAKE & CLUTCH
01	EFT	00018894	12/19/2024	61,419.08	CUMMINS INC
01	EFT	00018895	12/19/2024	4,329.00	EASTER SEALS WASHINGTON
01	EFT	00018896	12/19/2024	1,002,992.01	FIRST TRANSIT INC
01	EFT	00018897	12/19/2024	6,611.50	GORDON TRUCK CENTERS INC
01	EFT	00018898	12/19/2024	27,258.88	GILLIG LLC
01	EFT	00018899	12/19/2024	1,550.56	GRAINGER
01	EFT	00018900	12/19/2024	444.41	HOGAN MANUFACTURING INC
01	EFT	00018901	12/19/2024	3,125.96	MARK HOLMES
01	EFT	00018902	12/19/2024	2,232.00	JAJ ENTERPRISES LLC
01	EFT	00018903	12/19/2024	148.10	JARED PIEPHOFF
01	EFT	00018904	12/19/2024	2,160.52	TYCO FIRE & SECURITY (US) MANA
01	EFT	00018905	12/19/2024	139.99	LARSCO INC
01	EFT	00018906	12/19/2024	4,593.69	LEVEL 3 FINANCING INC
01	EFT	00018907	12/19/2024	427.50	MB ELECTRIC LLC
01	EFT	00018908	12/19/2024	15.00	MICHAEL GRIFFUS
01	EFT	00018909	12/19/2024	2,758.60	MOHAWK MFG & SUPPLY
01	EFT	00018910	12/19/2024	766.20	MOTION INDUSTRIES, INC.
01	EFT	00018911	12/19/2024	9,702.88	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00018912	12/19/2024	445.74	MYPAD3D INC
01	EFT	00018913	12/19/2024	65,639.29	NEOPART TRANSIT LLC
01	EFT	00018914	12/19/2024	1,945.99	NORTHWEST PUMP & EQUIPMENT CO
01	EFT	00018915	12/19/2024	102.24	OUTFITTER SATELLITE INC
01	EFT	00018916	12/19/2024	116,797.50	PETROCARD INC
01	EFT	00018917	12/19/2024	2,147.53	PURCELL TIRE & RUBBER COMPANY
01	EFT	00018918	12/19/2024	183.91	ROMAINE ELECTRIC CORP
01	EFT	00018919	12/19/2024	330.00	SHUMAN LLC
01	EFT	00018920	12/19/2024	247,535.70	VIA TRANSPORTATION INC
01	EFT	00018921	12/19/2024	328.76	RS AMERICAS INC
01	EFT	00018922	12/19/2024	489.80	SEATTLE AUTOMOTIVE DISTRIBUTIN
01	EFT	00018923	12/19/2024	42,102.38	SOUND TRANSIT
01	EFT	00018924	12/19/2024	6,854.16	SOUND TRANSIT SMART CARD CENTR
01	EFT	00018925	12/19/2024	1,953.44	STANDARD PARTS CORP
01	EFT	00018926	12/19/2024	2,081.57	STAPLES INC
01	EFT	00018927	12/19/2024	165.00	STEVE BOHRER
01	EFT	00018928	12/19/2024	142,129.10	CENTRAL SQUARE TECHNOLOGIES LLC
01	EFT	00018929	12/19/2024	3,924.28	UNIVERSAL AUTO GROUP 1
01	EFT	00018930	12/19/2024	5,300.03	TACOMA SCREW PRODUCTS INC
01	EFT	00018931	12/19/2024	8,951.13	GETTING PERSONAL IMPRINTING
01	EFT	00018932	12/19/2024	258,500.22	TALAKAI CONSTRUCTION LLC
01	EFT	00018933	12/19/2024	21,004.11	THE WW WILLIAMS COMPANY LLC
01	EFT	00018934	12/19/2024	265.96	TITUS-WILL FORD SALES INC
01	EFT	00018935	12/19/2024	13,468.86	THE AFTERMARKET PARTS CO LLC
01	EFT	00018936	12/19/2024	91,747.55	UNITED ENERGY TRADING LLC
01	EFT	00018937	12/19/2024	35.90	UNITED PARCEL SERVICE INC
01	EFT	00018938	12/19/2024	199,415.52	VIA TRANSPORTATION INC
01	EFT	00018939	12/19/2024	20,245.22	DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00018940	12/26/2024	103,339.86	ABSHER CONSTRUCTION COMPANY
01	EFT	00018941	12/26/2024	3,005.33	ALL STARZ STAFFING AND CONSULT
01	EFT	00018942	12/26/2024	9,073.52	AMAZON CAPITAL SERVICES INC
01	EFT	00018943	12/26/2024	2,955.32	CONTINENTAL BATTERY COMPANY
01	EFT	00018944	12/26/2024	15,978.60	CABBROS CLEANING SERVICE LLC
01	EFT	00018945	12/26/2024	8,480.00	CENTRAL PUGET SOUND REGIONAL T
01	EFT	00018946	12/26/2024	5,999.72	CINTAS CORPORATION NO 2

01	EFT	00018947	12/26/2024	5,101.19	PACIFIC APEX CONSTRUCTION LLC
01	EFT	00018948	12/26/2024	23,423.97	CUMMINS INC
01	EFT	00018949	12/26/2024	145.22	CUMMINS-ALLISON CORP
01	EFT	00018950	12/26/2024	11,945.00	DELL MARKETING LP
01	EFT	00018951	12/26/2024	9,640.48	DKS ASSOCIATES
01	EFT	00018952	12/26/2024	27,790.61	TECH DATA CORPORATION
01	EFT	00018953	12/26/2024	540.73	TRUCKPRO HOLDING CORPORTATION
01	EFT	00018954	12/26/2024	30,236.51	FEHR & PEERS
01	EFT	00018955	12/26/2024	11,971.13	GALLS LLC
01	EFT	00018956	12/26/2024	30,937.71	GILLIG LLC
01	EFT	00018957	12/26/2024	313.92	GRAINGER
01	EFT	00018958	12/26/2024	20,282.19	RONALD E JENSEN & JAMES W JENS
01	EFT	00018959	12/26/2024	1,521.39	K & L GATES
01	EFT	00018960	12/26/2024	3,040.00	KIDDER MATHEWS INC.
01	EFT	00018961	12/26/2024	99.27	KIM HUYNH
01	EFT	00018962	12/26/2024	387.91	KIM MCGILVERY
01	EFT	00018963	12/26/2024	198.54	CANAM MINERALS
01	EFT	00018964	12/26/2024	47,036.01	LAKEVIEW LIGHT & POWER CO
01	EFT	00018965	12/26/2024	909.99	LARSCO INC
01	EFT	00018966	12/26/2024	7,149.14	MALLORY SAFETY & SUPPLY LLC
01	EFT	00018967	12/26/2024	257.16	MCGUIRE BEARING CO
01	EFT	00018968	12/26/2024	1,801.83	MOHAWK MFG & SUPPLY
01	EFT	00018969	12/26/2024	715.57	MOTION INDUSTRIES, INC.
01	EFT	00018970	12/26/2024	188.49	MUNCIE RECLAMATION & SUPPLY CO
01	EFT	00018971	12/26/2024	51,759.60	MYPAD3D INC
01	EFT	00018972	12/26/2024	43,377.86	PARAMETRIX ENGINEERING
01	EFT	00018973	12/26/2024	3,125.86	PEAK INDUSTRIAL INC
01	EFT	00018974	12/26/2024	57,724.32	PETROCARD INC
01	EFT	00018975	12/26/2024	4,021.05	PRINT NW
01	EFT	00018976	12/26/2024	445.68	PURCELL TIRE & RUBBER COMPANY
01	EFT	00018977	12/26/2024	240.24	ROMAINE ELECTRIC CORP
01	EFT	00018978	12/26/2024	386.61	RYAN WHEATON
01	EFT	00018979	12/26/2024	426.81	SEATTLE AUTOMOTIVE DISTRIBUTIN
01	EFT	00018980	12/26/2024	31,895.51	SOUND TRANSIT SMART CARD CENTR
01	EFT	00018981	12/26/2024	365.24	SOUTH TACOMA GLASS
01	EFT	00018982	12/26/2024	52.38	STANDARD PARTS CORP
01	EFT	00018983	12/26/2024	1,739.06	STAPLES INC
01	EFT	00018984	12/26/2024	3,579.50	SUMMIT LAW GROUP PLLC
01	EFT	00018985	12/26/2024	4,103.98	UNIVERSAL AUTO GROUP 1
01	EFT	00018986	12/26/2024	1,791.74	TACOMA SCREW PRODUCTS INC
01	EFT	00018987	12/26/2024	19,382.83	THE WW WILLIAMS COMPANY LLC
01	EFT	00018988	12/26/2024	2,133.59	TITUS-WILL FORD SALES INC
01	EFT	00018989	12/26/2024	16,353.27	THE AFTERMARKET PARTS CO LLC
01	EFT	00018990	12/26/2024	49.10	UNITED PARCEL SERVICE INC
01	EFT	00018991	12/26/2024	3,294.19	UNITED RENTALS (NORTH AMERICA)
01	EFT	00018992	12/26/2024	33,738.28	DOBBS HEAVY DUTY HOLDINGS LLC
01	EFT	00018993	12/26/2024	422.55	XEROX CORPORATION
01	EFT	00018994	12/26/2024	580.20	ZAYO GROUP HOLDINGS INC
01	EFT	00018995	12/27/2024	49,421.13	EMPOWER
01	EFT	00018996	12/27/2024	171,776.96	ICMA RETIREMENT
01	EFT	00018997	12/27/2024	17,269.94	NAVIA BENEFIT SOLUTIONS
01	EFT	00018998	12/27/2024	16,597.43	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00018999	12/27/2024	7,625.36	WA ST CHILD SUPPORT REGISTRY

Total Payments

\$8,498,156.71

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING MINUTES**

December 9, 2024

CALL TO ORDER

Chair Walker called the regular board meeting to order at 4:05 p.m.

ROLL CALL

Commissioners present:

Marty Campbell, Pierce County Councilmember
John Hines, City of Tacoma Deputy Mayor
John Hoheusle, President of ATU 758, Represents IAM and ATU
Jim Kastama, City of Puyallup Mayor (*Mayor of the City of Puyallup*)
Ryan Mello, Pierce County Councilmember
Kristina Walker, Chair, City of Tacoma Councilmember
Jason Whalen, Vice Chair, City of Lakewood Mayor
Shannon Reynolds, City of Fircrest Councilmember (*representing Fircrest, University Place, and Gig Harbor*)

Commissioners excused:

Olgy Diaz, City of Tacoma Councilmember
Doug Fagundes, City of Fife Councilmember
(*representing Fife/Milton/Edgewood/Pacific/Auburn/Ruston/Steilacoom*)

Staff present:

Mike Griffus, Chief Executive Officer
Deanne Jacobson, Clerk of the Board
Mona Sullivan, Deputy Clerk of the Board
Abraham Weill, Counsel from KL Gates
Caryn Jorgensen, Counsel from Stokes Lawrence Law Office

LAND ACKNOWLEDGMENT AND FLAG SALUTE

Chair Walker led attendees in the land acknowledgment, followed by the flag salute.

OPENING REMARKS AND HOUSEKEEPING ITEMS

Chair Walker welcomed board members, staff, and citizens to the meeting and provided attendees with instructions for meeting participation.

PRESENTATIONS

1. Honoring Karen Kammerer for Operator of the Month for November 2024

Assistant Transportation Manager Ron Makenzie honored Karen Kammerer for being selected Operator of the Month for November 2024. He reported that Ms. Kammerer has been an operator since August 2013 and has a strong commitment to safety and service. Ms. Kammerer has enjoyed over nine years of accident-free driving and that she receives many compliments from customers. Mr. Makenzie shared a supervisor's critique of Ms. Kammerer that showcased her dedication to the job.

Mr. Makenzie thanked her for her service to the community. [Ms. Kammerer was not in attendance.]

On behalf of the Board, Chair Walker thanked Ms. Kammerer for her service and for keeping passengers safe. A round of applause was given.

PUBLIC HEARING

Title VI Analysis for Reducing the Price of All Day Pass – Reduced Senior/Disabled; All Day Pass – Reduced LIFT; and 501 (C) (3) Human Service Agency (HAS) All Day Pass

Senior Planner Anna Petersen provided an overview of the recently implemented ORCA Joint Board promotional fare change, which reduced the costs for ORCA All Day Fare Passes. She advised that staff recommends reducing the cost of Pierce Transit's All Day Fare Pass so there is parity with the regional fare costs.

Ms. Petersen reviewed the new fare structure for the affected fares and reviewed the estimated financial impact the reduction will have on revenue. She provided an overview of the Title VI Analysis, noting that no disparate impact or disproportionate burden impact has been identified to affect low income or disadvantaged communities as a result of the fare reduction.

Ms. Petersen provided a short overview of the agency's marketing/social media campaign that will occur to inform the community of the change. She advised that staff would return to the January 13th Board Meeting to formally change the fare structure.

At 4:16 p.m., Chair Walker opened the public hearing and provided instructions for participating in the hearing, and the following individual(s) spoke:

- Trey Parish, Northeast Tacoma resident, provided comments in support of the fare reduction.

There being no further comments, Chair Walker closed the public hearing at 4:19 p.m.

PUBLIC COMMENT

Chair Walker provided participation instructions to the public and opened public comment. The following individual(s) spoke:

- Trey Parish, Northeast Tacoma resident, provided comments in support of restoring Route 63 service to Northeast Tacoma.

There being no further comments, Chair Walker closed public comment.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a commissioner.)

Commissioners Kastama and Hines **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 6-0.

1. Approval of Vouchers, November 1-30, 2024
Operating Fund #10
Self-Insurance Fund #40
Capital Fund #90
Payment Nos. 384533 through 384690
Wire Nos. 18481 through 18744
Total \$8,717,080.59
2. Approval of Minutes: November 18, 2024
3. FS 2024-050, Authorized the Chief Executive Officer to execute an amendment to increase the contract authority amount and contract period with Pacific Apex Construction, LLC, Contract No. 1350, in the amount of \$390,000 to provide hard wired cabling and related maintenance in support of Pierce Transit infrastructure, for a new not to exceed contract amount of \$580,000.
4. FS 2024-051, Authorized the Chief Executive Officer to increase Sole Source Contract No. 1332 with Gallup, Inc., in the amount of \$300,000 to provide agency annual employee engagement survey and associated training to support strategic outcomes for a not to exceed contract spending authority amount of \$410,841.99.
5. FS 2024-052, Authorized the Chief Executive Officer to execute an amendment to increase the contract authority amount and contract period with Swiftly, Sole Source Contract No. 1336, to provide real-time bus location services in the amount of \$240,000.00 for a new not to exceed contract authority amount of \$1,234,586.53.

ACTION AGENDA

1. **FS 2024-053, Approve a Resolution of the Pierce Transit Board of Commissioners Adopting the Annual Budget for Fiscal Year 2025 and Associated Salary Table for Non- Represented Employees in Substantially the Same Form as Exhibits A and B**

Chief Financial Officer Chris Schuler provided a short overview of the budget process, which included presentations to the Community Transportation Advisory Group (CTAG) and the Board of Commissioners in the preceding months. He advised that there have been no changes to the budget since the Board last reviewed the proposed budget on November 18th.

On behalf of the Board, Chair Walker thanked Mr. Schuler and staff for the information that has been provided during the budget process.

Commissioners Campbell and Mello **moved** and seconded to approve Resolution No. 2024-018, adopting the annual budget for fiscal year 2025 and associated salary table for non-represented employees in substantially the same form as Exhibits A and B.

Motion **carried**, 7-0.

2. **FS 2024-054, Approve a Resolution of the Board of Pierce Transit Authorizing the Chief Executive Officer to Enter into and Execute New Interlocal Agreement No. E2162 With the City of Federal Way to Provide Extra Duty Police Services at the Federal Way Transit Center and Other Bus Routes and Bus Stops Located in Federal Way from January 01, 2025, through December 31, 2026, for a not to Exceed Contract Amount of \$941,512.61.**

Chief of Public Safety Ed Roberts presented on both contracts presented on today's agenda under FS 2024-054 and 2024-055. He reviewed the level of service that will be provided under both contracts and related costs for these services. He advised that Pierce Transit wishes to continue these services to help keep customers safe.

Commissioner Campbell and Mello **moved** and seconded to approve Resolution No. 2024-019, authorizing the Chief Executive Officer to enter into and execute new Interlocal Agreement No. E2162 with the City of Federal Way to provide extra duty police services at the Federal Way Transit Center and other bus routes and bus stops located in Federal Way from January 01, 2025, through December 31, 2026, for a not to exceed contract amount of \$941,512.61.

Motion **carried**, 7-0.

3. **FS 2024-055, Approve Resolution No. 2024-020, Authorizing the Chief Executive Officer to Enter into and Execute Amendment No. 4 to Increase the Authority Amount to Interlocal Agreement No. 1209 with City of Lakewood to Provide Extra Duty Police Services at Transit Centers, Bus Routes, and Bus Stops Located in Lakewood From January 1, 2025, through December 31, 2029, in a not to Exceed Contract Authority Amount of \$7,139,188.86.**

Commissioners Campbell and Mello **moved** and seconded to approve Resolution No. 2024-020, authorizing the Chief Executive Officer to enter into and execute amendment No. 4 to increase the authority amount to Interlocal Agreement No. 1209 with City of Lakewood to provide extra duty police services at transit centers, bus routes, and bus stops located in Lakewood from January 1, 2025, through December 31, 2029, in a not to exceed contract authority amount of \$7,139,188.86.

Motion **carried**, 7-0.

STAFF UPDATES:

1. CEO's Report

CEO Mike Griffus reported on the following items:

- The first draft of the Long-Range Plan – Destination 2045 – will be open to receive public comment December 20th through February 3rd.

Feedback and suggestions gathered will be used to develop a second draft Long Range Plan document, which is expected to be released for input in March 2025.

- To decrease wait times and improve the customer service experience, modifications to Runner Service will start December 11th. The service will begin using boarding points that will make it easier and faster to pick up and drop off customers.
- To help people travel safely and to kick off our 45th year of service, Pierce Transit will be offering Fare Free service on all modes of service (except Rideshare) on New Year's Eve, December 31st.
- Communications Administrator Penny Grellier shared information about Pierce Transit's newest ridership campaign – Transit on Tap.

INFORMATIONAL BOARD ITEMS

1. Chair's Report

Chair Walker reported on the following:

- The next Service Delivery and Capital Committee is scheduled for December 19th at 3:00 p.m.

2. Sound Transit Update

Commissioner Kastama provided an update on the work that was done at the November 21st meeting, highlighting approval of a \$3.4 billion budget, addressing service disruptions, and the CEO search process.

Chair Walker announced the Draft Environmental Impact Statement (EIS) for the Tacoma Dome Link Extension project is open for public comment and directed people to the Sound Transit website to provide comment.

3. Puget Sound Regional Council Transportation Policy Board (TPB) Update

Commissioner Mello reported the next meeting is scheduled for December 12, 2024, at 10:00 a.m. and reviewed the topics of discussion.

4. Committee Chair Reports

No report - The November 21 Executive Finance Committee meeting was cancelled.

5. Commissioners' Comments

- **Honoring Commissioner Campbell for his Service on the Pierce Transit Board**

Commissioner Campbell was honored for his service on the Pierce Transit Board, serving from February 2019 to December 2024. During his tenure he served as Vice Chair and Chair of the Board and served on the Executive Finance Committee and the Service Delivery and Capital Committee.

He was acknowledged for being a strong advocate for public transportation for the residents of Pierce County.

Various commissioners offered comments thanking Commissioner Campbell for his service and for providing his perspective over the years. He was recognized for his efforts to integrate transit in the community.

Commissioner Campbell thanked everybody for their kind remarks, noting that he thoroughly enjoyed his time on the Pierce Transit Board. He reported that he would still like to see service in the Midland area and Northeast Tacoma areas. He expressed that he wished that the agency could have passed a ballot measure during his tenure and would support any future ballot initiatives. He applauded Pierce Transit on how it maneuvered service through the pandemic.

Commissioner Campbell thanked CEO Griffus and Pierce Transit employees for the work they do.

Commissioner Campbell was presented with a plaque in appreciation for his service, and participated in a group photo with the members present.

- Commissioner Hines thanked Pierce Transit staff for attending a townhall event for seniors on Saturday and talking about transit options, including paratransit and runner services.

EXECUTIVE SESSION

At 5:07 p.m., Chair Walker recessed the meeting into executive session for approximately 15 minutes to discuss matters relating to potential litigation, pursuant to RCW 42.30.110(1)(i) and to discuss matters relating to labor negotiations, pursuant to RCW

42.30.140(b). She announced the proceedings are closed to the public and there will be no formal action taken when the Board returns to open session.

At approximately 5:24 p.m. by announcement, the executive session was extended 10 minutes to approximately 5:35 p.m.

RECONVENE/ADJOURNMENT

Chair Walker reconvened the meeting back to open session at 5:32 p.m.

Commissioners Hines and Mello **moved** and seconded to adjourn the meeting at 5:32 p.m.

Motion **carried**, 5-0.

Deanne Jacobson
Clerk of the Board

Kristina Walker, Chair
Board of Commissioners

4th Quarter 2024 Contracts Report

Report to Board of Commissioners
 Sole Source Over \$10,000 Approved by the CEO
 Contracts and Amendments - \$100,000 to \$200,000 Approved by the CEO

Sole Source Over \$10,000 Awarded from 10/01/24 through 12/31/24			
Name & Contract #	Explanation	Amount	Eff. Date
AM Signal LLC E2112	Stream Line Transit Signal Priority software programming	\$39,325.74	10.24.24
Clever Devices Ltd E1234	CAD/AVL Never Fail software licenses	\$79,411.22	10/24/24
Integrated Power Systems E2106	Replacement of Uninterrupted Power Supply for the TDS Server Room	\$21,224.26	10/17/24
Contracts and Amendments - \$100,000 to \$200,000 awarded from 10/01/24 through 12/31/24			
Name & Contract #	Explanation	Amount	Eff. Date
Zonar Systems Inc E2159	Samsung Tablet Zonar Mobile Shield software licensing for bus pre-trip data reporting	\$135,555.12	11.20.24
Insight Global LLC E2104	Recruiting placement services for Mechanics	\$150,000.00	11.20.24
CDW Government Inc E2163	Commvault software Non virtual and file projection subscription	\$109,527.48	12.3.24
CDW Government Inc E2124	Cradlepoint Routers	\$174,947.80	10.24.24
Kaiser Foundation Health Plan of Washington E1433A	Medical exam Services for employment	\$180,018.12	12.11.24

Sole Source: A circumstance when the vendor is the sole provider of licensed or patented goods or services or has specialized knowledge or skill needed for a project when there is limited time and vendors with the expertise.

TITLE: A Resolution Adopting the 2025 State Legislative Priorities

DIVISION: Executive

RELATED ACTION: N/A

SUBMITTED BY: Rebecca Japhet, Communications Manager

ATTACHMENTS:

RELATION TO STRATEGIC PLAN: Customer

Proposed Resolution
Exhibit A, 2025 State Legislative Priorities

BUDGET INFORMATION: N/A

BACKGROUND:

Pierce Transit works diligently to build and maintain strategic partnerships with the Washington State Executive branch, the State Legislative delegation, various State government agencies, their staffs, and various local and state advocacy organizations. Pierce Transit aims to remain a key influencer in the national, state, regional and local discussion for excellence in public transportation delivery and customer experience.

Staff seeks adoption of the proposed 2025 State Legislative Priorities, directing Pierce Transit staff and consultants to continue communicating issues that impact the agency throughout the coming fiscal year. As Pierce Transit's state priorities evolve and advance, staff will seek advice and guidance from the Board as appropriate. Staff will send updates by email to the Board highlighting major milestones relating to Pierce Transit's state priorities and will call upon Board members to assist in advancing public transportation advocacy and objectives as appropriate.

The 2025 state priorities were driven by Commissioner input, agency priorities, prior ongoing legislative work and advocacy, and consumer demand.

On November 18, 2024, the Board of Commissioners received a briefing on the proposed 2025 State Legislative Priorities. Since then, some edits were made to the draft State Legislative Priorities. No significant additions or changes from Commissioners were received by staff, but some minor changes broadening our position on potential new revenue opportunities have been applied to the draft. Given that the draft did not receive any significant changes, the legislative priorities for 2025 are now being placed on the consent agenda for adoption.

STAFF RECOMMENDATION:

Staff recommends the adoption of the 2025 State Legislative Priorities as presented in Exhibit A.

ALTERNATIVES:

1. Do not adopt the 2025 State Legislative Priorities.
2. Modify the proposed priorities.

PROPOSED MOTION:

Move to: Approve Resolution No. 2025-001 adopting the 2025 State Legislative Priorities in the same form as presented in Exhibit A.

RESOLUTION NO. 2025-001

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Adopting the 2025 State Legislative Priorities

2
3 WHEREAS, the Board of Commissioners received a briefing from the state legislative affairs team about
4 the proposed 2025 state legislative priorities at the November 18, 2024, Board of Commissioners meeting; and

5 WHEREAS, The Pierce Transit Board of Commissioners desires to give guidance and direction to its staff
6 and contracted Legislative Liaisons; and

7 WHEREAS, the State Legislature will convene the 2025 legislative session on January 13, 2025; and

8 WHEREAS, The Pierce Transit Board of Commissioners wishes to assure that its policies and positions
9 are effectively communicated to the Office of the Governor, members of the Washington State Legislature, and
10 various Washington State governmental agencies; and

11 WHEREAS, the Pierce Transit Board of Commissioners finds it is in the best interest of Pierce Transit to
12 adopt an agenda for state legislative priorities; and

13 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

14 Section 1. The Board hereby adopts the Pierce Transit 2025 State Legislative Priorities in substantially
15 the same form as Exhibit A attached hereto.

16 ADOPTED by the Board of Commissioners of Pierce Transit at their board meeting thereof held on
17 the 13th day of January 2025.

18 PIERCE TRANSIT

19
20
21 _____
22 Kristina Walker, Chair
23 Board of Commissioners

24 ATTEST/AUTHENTICATED

25
26 _____
27 Deanne Jacobson, CMC
28 Clerk of the Board

Pierce Transit
2025 State Legislative Priorities
Exhibit A

Preserve and Maintain Public Transit Investments

Pierce Transit joins our sister local transit agencies in respectfully supporting efforts to ensure full project funding as intended within the Connecting Washington and Move Ahead Washington legislation.

Spanaway Transit Center Pedestrian Safety Funding

Pierce Transit respectfully requests \$11 million for pedestrian safety improvements at the Spanaway Transit Center. Improvements will include a pedestrian-only signal light and sidewalks on the east and west sides of State Route 7 from 204th to 208th Street. Funding will also include ADA improvements at each intersection.

Re-Appropriations

Pierce Transit respectfully requests \$11.4 million in re-appropriations from the Legislature for the following projects in the 2025-2027 biennium:

- \$6 million** for the Spanaway Transit Center (awarded via Regional Mobility Grant)
- \$3.5 million** for High Capacity Transit Service (Move Ahead WA TIER Grant)
- \$1.4 million** for SR-7/STREAM (Move Ahead WA TIER Grant)
- \$500,000** for SR-7 Enhancements (awarded via Regional Mobility Grant)

Preserve State Capital Grant Opportunities

- Green Transportation Grant Program
- Transit Support Grant Program
- Battery Electric Buses and Bus Facilities Grant Program

Fleet Modernization

Pierce Transit supports the extension of RCW 82.08.816, which provides the tax exemption on electric vehicle infrastructure, electric batteries and fuel cells and related labor costs. The current exemption is slated to sunset July 1, 2025.

Supporting Partner Organizations

Pierce Transit supports the policy goals and objectives of key advocacy partners as they align with and encourage the mission of people-first public transportation services in Pierce County. This includes grant programs and policies and incentivize high-capacity transit and transit-oriented development.

*Washington State Transit Association | Transportation Choices Coalition | Tacoma/Pierce County Chamber of Commerce
Joint Municipal Action Committee | Affordable Housing Consortium*

TITLE: Authority to Increase the Contract Authority Amount with Karras Consulting, Contract No. 1169, to Conduct Agency Recruitments on an As-Needed Basis

DIVISION: Administration

SUBMITTED BY: Amy Cleveland, Chief Administrative Officer

RELATED ACTION:

FS 2021-011, Authorize the Chief Executive Officer to enter into and execute a two-year contract with Karras Consulting (Contract No 1169) to provide consulting services on an as-needed basis to include the recruitment of the Chief Executive Officer in an amount not-to-exceed \$80,000.

ATTACHMENTS: N/A

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION

Is it Budgeted? Yes / No

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Current Contract Authority	\$ 180,000	Increase Contract 1169 with Karras Consulting by an additional \$100,000, for a new contract spending authority of \$280,000.
Increase Contract Authority Amount	\$ 100,000	
New Contract Authority Amount	\$ 280,000	

BACKGROUND:

Pierce Transit’s Procurement Department issued a Request for Proposals (RFP) in January 2021 to solicit proposals from recruitment firms to assist with the recruitment of a new CEO and other executive level positions that may be necessary in the future on an as-needed basis. As a result of this process, the Pierce Transit Board of Commissioners approved Contract 1169 with Karras Consulting.

Since Contract 1169 was initially approved, Amendment 1 was issued to increase the contract spending authority by an additional \$100,000 under the CEO’s authority. Amendment 2 extended the expiration date to February 28th of 2024. Amendment 3 expanded the scope of the contract to include non-executive level recruitments, such as the Equity and Engagement Manager. Amendment 4 extended the contract an additional year, to the current expiration date of February 28, 2025. Karras Consulting has successfully recruited for the positions of Chief Executive Officer, Chief Financial Officer, two Chief Operating Officers, and the Equity and Engagement Manager under this contract.

ALTERNATIVES:

Reject Amendment No. 5 which includes an increase of \$100,000 and issue a new RFP. This would potentially delay any needed agency recruitments.

RECOMMENDATION:

Execute Amendment No. 5 to increase Contract 1169 with Karras Consulting by an additional \$100,000 to continue providing the agency with recruitment services as needed through February 28, 2026.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to increase the contract authority amount for Contract No. 1169 with Karras Consulting in the amount of \$100,000 for agency recruitments on an as needed basis.

TITLE: Electing Primary and Alternate Transit Representatives to the Puget Sound Regional Council Transportation Policy Board (TPB) for Calendar Year 2025

DIVISION: Executive

SUBMITTED BY: Deanne Jacobson, Clerk of the Board

RELATED ACTION: N/A

ATTACHMENTS: Proposed Resolution

RELATION TO STRATEGIC PLAN: N/A

BUDGET INFORMATION: N/A

BACKGROUND:

Each year, the Pierce Transit Board of Commissioners elects a primary and alternate representative to serve on the Puget Sound Regional Council Transportation Policy Board to represent all transit interests and providers within the county. The term of these appointments shall be from January 1, 2025, through December 31, 2025.

The representatives for the 2024 calendar year were Marty Campbell – primary; John Hines – alternate member.

As information, the TPB advises the Executive Board of the Puget Sound Regional Council on transportation issues pursuant to federal and state legislation and appropriate related concerns of jurisdictions, citizens, and other interests. Transit-related work of the TPB includes, but is not limited to:

- Updating Regional Transportation Plans;
- Recommending Executive Board action on federal transportation funds;
- Reviewing and commenting on annual transit coordination reports and other transit-related documents that are presented to the TPB; and
- Discussing and making recommendations on emerging transportation issues.

The TPB meets the second Thursday of each month from 9:30 – 11:30 a.m. at the Puget Sound Regional Council office located at 1011 Western Ave., 5th Floor, Seattle. The next meeting is Thursday, February 13, 2025.

Nomination and Election Process

1. Chair opens the floor to receive nominations from members for Primary Representative.
2. After all nominations have been made, the Chair seeks a motion and second to close nominations.
3. The Chair should call for the vote on each nominee in the order in which they were nominated.
4. The first nominee to receive a majority vote is elected.
5. Repeat process for Alternate Representative if needed.

STAFF RECOMMENDATION: N/A

ALTERNATIVES: N/A

PROPOSED MOTION:

Move to: Approve Resolution No. 2025-002, electing Commissioner _____ to serve as the primary transit representative, and Commissioner _____ to serve as the alternate transit representative for the Puget Sound Regional Council Transportation Policy Board for calendar year 2025.

RESOLUTION NO. 2025-002

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Electing Primary and Alternate Transit
2 Representative to the Puget Sound Regional Council Transportation Policy Board for Calendar Year 2025
3

4 WHEREAS, the Puget Sound Regional Council (PSRC) has multiple committees including the
5 Transportation Policy Board (TPB); and

6 WHEREAS, pursuant to PSRC policy, Pierce Transit is the largest transit agency in Pierce County and
7 serves as the appointing authority for the transit TPB representative; and

8 WHEREAS, the Pierce Transit Board of Commissioners shall appoint a primary representative and an
9 alternate to the TPB; and

10 WHEREAS, the appointed representatives shall represent all transit interests and providers within the
11 county; and

12 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

13 Section 1. The Board of Commissioners authorizes the appointment of _____ to serve as the
14 primary Pierce County transit representative to the Puget Sound Regional Council Transportation Policy
15 Board; and _____ to serve as the alternate Pierce County transit representative to the Puget Sound
16 Regional Council Transportation Policy Board for calendar year 2025, or until a successor is elected.

17 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
18 the 13th day of January 2025.

19 PIERCE TRANSIT

20
21 _____
22 Kristina Walker, Chair
23 Board of Commissioners
24
25

26 ATTEST/AUTHENTICATED

27
28 _____
29 Deanne Jacobson, CMC
30 Clerk of the Board



Pierce Transit

Connecting you with life



Title VI All Day Pass Fare Equity Analysis and Code Amendment

Background

- ORCA Joint Board Promotional Fare Effective 8/30/24 - 2/28/25
 - ORCA Regional Day Pass reduced to \$6.00
 - ORCA Regional Reduced Fare Day Pass now \$2.00
- Pierce Transit CEO authorized temporary promotional rate for parity.
- Pierce Transit Senior/Disabled All Day Pass & LIFT All Day Pass \$2.00



Financial Impact

Estimated 2025 Passenger Fares	\$5,000,000
Estimated Financial Impact	- \$28,000



Title VI Service Equity Analysis

Title VI of the Civil Rights Act

Disparate Impact: A disparate impact occurs when the **minority population** adversely affected by a fare or service change is **10% more** than the average minority population of Pierce Transit's service area.

Disproportionate Burden: A disproportionate burden occurs when the **low-income** population adversely affected by a fare or service change is **5% more** than the average low-income population of Pierce Transit's service area.

Title VI Service Equity Analysis

Title VI of the Civil Rights Act

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Financial assistance.”

No disparate impact or disproportionate burden impact identified.



Engagement and Board Action

- Information shared through Pierce Transit website
- Oct 24th CTAG unanimous support for fare reduction and Title VI Analysis
- Nov 27th Info and request for public comment on Pierce Transit website
- Dec 9th Board of Commissioners Public hearing
- Dec 27th Close public comment
- Jan 13th Pierce Transit Board action
- Mar 1st Permanent fare reduction (proposed)



Code Change

Amend Pierce Transit Code 3.72.040(C) Local fixed route, On demand and Bus PLUS passes as follows:

Discounted all-day passes shall be two times the discounted cash fare ~~plus fifty cents~~.





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Title VI All Day Pass Fare Equity Analysis and Code Amendment

TITLE: A Resolution of the Board of Commissioners of Pierce Transit Acknowledging Final Acceptance of Title VI Fare Equity Analysis and Authorizing Amendments to Pierce Transit Code Section 3.72.040 (C) to Reduce the Price of the Pierce Transit All Day Pass Reduced Senior/Disabled, Pierce Transit All Day Pass Reduced/LIFT, and Human Service Agency (HAS) Pass Sales Price

DIVISION: Planning & Community Development

SUBMITTED BY: Anna Petersen, Senior Planner

RELATED ACTION: N/A

ATTACHMENTS:

RELATION TO STRATEGIC PLAN: Financial

Proposed Resolution
 Exhibit A, Title VI Program Submittal
 Exhibit B, Revisions to PT Code 3.72.040 (C) (red-lined)

BUDGET INFORMATION: N/A

BACKGROUND:

Pierce Transit is a member of the ORCA Joint Board which serves as the governing, policy-setting body that oversees all activities related to the design, implementation, operation and maintenance of the ORCA System. Effective August 30, 2024, the ORCA Joint Board partners authorized a special six-month promotional offer that will help riders save more on their daily ride or commute. For a limited time, the regional Adult ORCA Day Pass has been reduced from \$8.00 to \$6.00, while the regional reduced fare day pass (Seniors, ORCA LIFT for customers with lower incomes, and customers with disabilities) dropped from \$4.00 to \$2.00.

To achieve parity with the ORCA regional reduced day pass for the same six-month period, Pierce Transit CEO authorized a temporary promotional reduced rate for our Pierce Transit All Day Pass Reduced Senior/Disabled, and Pierce Transit All Day Pass – LIFT, to \$2.00. The \$2.00 promotional Pierce Transit pass fare is available wherever people buy their passes: on an ORCA card, on Transit app or Token Transit app, on board Pierce Transit buses, or through the Human Services Agency pass program. It is expected that the ORCA Joint Board will make these fare reductions permanent when the promotional period ends. Therefore, Pierce Transit staff recommends that the Pierce Transit temporary reductions also become permanent. This permanent reduction necessitates the need for a Title VI Fare Equity Analysis and associated Pierce Transit Code updates.

Current Fare Structure				Proposed Fare Structure			
	Pierce Transit One Ride	Pierce Transit All Day	ORCA All Day Regional		Pierce Transit One Ride	Pierce Transit All Day	ORCA All Day Regional
Full Fare	\$2	\$5	\$6	Full Fare	\$2	\$5	\$6
Pay with ORCA Lift	\$1	\$2.50	\$2	Pay with ORCA Lift	\$1	\$2.00	\$2
Discounted	\$1	\$2.50	\$2	Discounted	\$1	\$2.00	\$2

The Pierce Transit Community Transportation Advisory Group (CTAG) voiced support for the permanent fare reduction at their November 2024 meeting. A public hearing was held on December 9, 2024, to allow public comment Title VI Fare Equity Analysis and the proposed permanent fare reductions.

STAFF RECOMMENDATION:

Authorize final acceptance of the Title VI Fare Equity Analysis as presented in Exhibit A and approve the Pierce Transit Code to reflect: Discounted all-day passes shall be two times the discounted cash fare.

ALTERNATIVES:

Keep the price of these products the same, however, Pierce Transit customers will pay more for the Pierce Transit All Day Reduced Pass than for the Regional Adult ORCA All Day Reduced pass.

PROPOSED MOTION:

Move to: Adopt Resolution No. 2025-003 acknowledging final acceptance of the Title VI Fare Equity Analysis as presented in Exhibit A, and authorizing amendments to Pierce Transit's Code Section 3.72.040 (C) reducing the price of the Pierce Transit All Day Pass Reduced Senior/Disabled, Pierce Transit All Day Pass-Reduced/LIFT, and Human Service Agency (HSA) Pass Sales Price as presented in Exhibit B.

RESOLUTION NO. 2025-003

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Acknowledging Final Acceptance of the Title
2 VI Fare Equity Analysis and Authorizing Amendments to Pierce Transit Code Section 3.72.040 (C) to
3 Reduce the Price of the Pierce Transit All Day Pass Reduced Senior/Disabled, Pierce Transit All Day Pass-
4 Reduced/LIFT, and Human Service Agency (HSA) Pass Sales Price
5

6 WHEREAS, Pierce Transit is a member of the ORCA Joint Board which serves as the governing,
7 policy-setting body that oversees all activities related to the design, implementation, operation and
8 maintenance of the ORCA System; and

9 WHEREAS, effective August 30, 2024, the ORCA Board authorized a special six-month promotional
10 offer to help riders save more on their daily ride or commute; and

11 WHEREAS, for a limited time, the regional Adult ORCA Day Pass is reduced from \$8.00 to \$6.00,
12 and the regional reduced fare day pass (Seniors, ORCA LIFT for customers with lower incomes, and
13 customers with disabilities) will drop from \$4.00 to \$2.00; and

14 WHEREAS, to achieve parity with the ORCA regional reduced day pass for the same six-month
15 period Pierce Transit’s CEO also authorized a temporary promotional fare reducing its Pierce Transit All Day
16 Pass Reduced Senior/Disabled, Pierce Transit All Day Pass – LIFT, and Human Service Agency (HSA) Pass to
17 \$2.00. The \$2.00 passes are available wherever people buy their passes: on an ORCA card, on Transit
18 app or Token Transit app, on board Pierce Transit buses, or through the Human Services Agency pass
19 program; and

20 WHEREAS, Pierce Transit desires to make these fare price reductions permanent as it is expected
21 that the Regional ORCA Board partners will make the ORCA fare changes permanent after the promotional
22 period ends; and

23 WHEREAS, the Pierce Transit Community Transportation Advisory Group (CTAG) voiced support for the
24 permanent fare reduction at their November 2024 meeting; and

25 WHEREAS, a public hearing was held on December 9, 2024, to allow public comment on the fare
26 change proposal; and

27 WHEREAS this fare change requires a change to Pierce Transit Code 3.72.040 C which currently reads,
28 “Discounted all-day passes shall be two times the discounted cash fare plus fifty cents.”
29
30
31

1 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

2 Section 1. The Board of Commissioners acknowledges Final Acceptance of the Title VI Fares Equity
3 Analysis as presented in Exhibit A.

4 Section 2. The Board of Commissioners authorizes the amendment to Pierce Transit Code Section
5 3.72.040 C as presented in Exhibit B stating that the discounted all-day passes shall be two times the
6 discounted cash fare.

7 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
8 the 13th day of January 2025.

9 PIERCE TRANSIT

10
11
12 _____
13 Kristina Walker, Chair
14 Board of Commissioners
15

16 ATTEST/AUTHENTICATED

17
18 _____
19 Deanne Jacobson, CMC
20 Clerk of the Board
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Pierce Transit

Title VI Fare Equity Analysis

Pursuant to FTA Circular 4702.1B

Reducing the fare price of the Pierce Transit All Day Pass Reduced Senior/Disabled,
Pierce Transit All Day Pass – Lift, to be at parity or below the ORCA Regional All-Day
Pass

January 2025

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Introduction

Pierce Transit is a Public Transportation Benefit Area Authority incorporated under Ch. 36.57A RCW in 1979. The Agency is a separate local government and is governed by a ten-member Board of Commissioners. The Board is made up of elected officials representing Pierce County, Tacoma, Lakewood, Puyallup, University Place and the smaller towns and cities of our service area. The governance structure allows for a tenth, non-voting union representative.

Pierce Transit covers 292 square miles of Pierce County and roughly 70 percent of the county population. Serving Washington's second largest county, Pierce Transit provides four types of service: Fixed Route, SHUTTLE paratransit, Rideshare (formerly known as Vanpool) and Runner on-demand Microtransit.

This document has been prepared in accordance with FTA Circular 4702.1B, which requires that recipients of financial assistance from the Federal Transit Administration document compliance with Title VI of the Civil Rights Act of 1964. Title VI protects from discrimination, based on race, color, or national origin, and requires that federal recipients provide meaningful access to services, programs and activities for individuals who are Limited English Proficient (LEP). This document addresses the general requirements for all recipients – Section II – as well as requirements for transit agencies serving populations of 200,000 or greater in Section III.

Background

Pierce Transit is a member of the ORCA Joint Board which serves as the governing, policy-setting body that oversees all activities related to the design, implementation, operation and maintenance of the ORCA System. The ORCA Joint Board members have authorized a special promotional offer that will help riders save more on their daily ride or commute. Starting August 30, 2024, ORCA cardholders can take advantage of a new promotional day-pass fare, offering significant savings for the next six months. For a limited time, the regional Adult ORCA Day-pass will be reduced from \$8.00 to \$6.00, while the regional reduced-fare day-pass (Seniors, ORCA LIFT for customers with lower incomes, and customers with disabilities) will drop from \$4.00 to \$2.00.

To achieve parity with the ORCA regional reduced day-pass for the same six-month period, Pierce Transit's CEO also authorized temporarily reducing its Pierce Transit All-Day-Pass Reduced Senior/Disabled, and Pierce Transit All-Day-Pass – LIFT, to \$2.00. The \$2.00 promotional Pierce Transit pass fare is available wherever people buy their passes: on an ORCA card, on Transit app or Token Transit app, on board Pierce Transit buses, or through the Human Services Agency pass program. It is expected that these fare reductions will become permanent when the promotional period ends, and that permanent reduction necessitates the need for a Title VI Fare Equity Analysis.

A public hearing will be held **December 9, 2024**, during the Board of Commissioners meeting, to allow the public to comment on said proposed permanent fare reduction. The Community Transportation Advisory Group (CTAG) **voiced support for said permanent fare reduction at their October** meeting.

The fare equity analysis analyzes whether the proposed reduction in the above-described fare categories will have a disparate impact on Pierce Transit's minority riders and/or a disproportional burden on the agencies low-income riders.

 **POLICY****PIERCE TRANSIT DISPARATE IMPACT POLICY**

The requirement for this policy comes from Federal Transit Administration (FTA) Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients" which became effective October 1, 2012. The Circular requires any FTA recipient that operates 50 or more fixed route vehicles in peak service and serving a population of 200,000 or greater to evaluate any fare change and any major service change at the planning and programming stages to determine whether those changes have a discriminatory impact.

The purpose of this policy is to establish a threshold which identifies when adverse effects of a major service change or any fare change are borne disproportionately by minority populations.

A disparate impact occurs when the minority population adversely affected by a fare or service change is ten percent more than the average minority population of Pierce Transit's service area.

Disparate impacts on routes with either span of service changes and/or frequency changes will be determined by analyzing all routes with such changes together. Disparate impacts on routes with segment elimination, re-routing, or route elimination will be determined on a route by route basis.

If Pierce Transit finds a potential disparate impact, the agency will take steps to avoid, minimize or mitigate impacts then reanalyze the modified service plan to determine whether the impacts were removed. If Pierce Transit chooses not to alter the proposed changes, the agency may implement the service or fare change if there is substantial legitimate justification for the change AND the agency can show that there are no alternatives that would have less of an impact on the minority population and would still accomplish the agency's legitimate program goals.

Adopted by the Pierce Transit Board of Commissioners February 11, 2013

Pierce Transit Disproportionate Burden Policy

 **POLICY**
PIERCE TRANSIT DISPROPORTIONATE BURDEN POLICY

The requirement for this policy comes from Federal Transit Administration (FTA) Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients" which became effective October 1, 2012. The Circular requires any FTA recipient that operates 50 or more fixed route vehicles in peak service and serving a population of 200,000 or greater to evaluate any fare change and any major service change at the planning and programming stages to determine whether those changes have a discriminatory impact.

The purpose of this policy is to establish a threshold which identifies when the adverse effects of a major service change or any fare change are borne disproportionately by low-income populations.

A disproportionate burden occurs when the low-income population adversely affected by a fare or service change is five percent more than the average low-income population of Pierce Transit's service area.

Disproportionate burden on routes with either span of service changes and/or frequency changes will be determined by analyzing all routes with such changes together. Disproportionate burden on routes with segment elimination, re-routing, or route elimination will be determined on a route by route basis.

If Pierce Transit finds a potential disproportionate burden, the agency will take steps to avoid, minimize or mitigate impacts then reanalyze the modified service plan to determine whether the impacts were removed. If Pierce Transit chooses not to alter the proposed changes, the agency may implement the service or fare change if there is substantial legitimate justification for the change AND the agency can show that there are no alternatives that would have less of an impact on low-income population and would still accomplish the agency's legitimate program goals.

Adopted by the Pierce Transit Board of Commissioners February 11, 2013

Collection of Demographic Data

The following section is a demographic analysis of the population within Pierce Transit’s Public Transportation Benefit Area (PTBA) or service area within Pierce County, Washington. To monitor the low-income and minority demographics of the area, the agency uses the most current data available from the US Census Bureau in conjunction with the Pierce Transit Customer Satisfaction Survey, which is usually conducted every three years.

According to the US Census Bureau’s American Community Survey (ACS), the difference between the Public Transportation Benefit Area (PTBA) population and Pierce County population is estimated to be 304,763 persons. The 2018-2022 5-Year dataset estimates the county population at 918,993 with 614,230 within the PTBA boundary. The county-wide and PTBA populations are derived from the 2018-2022 American Community Survey data used in the demographic analysis.

Table: 2024 Title VI Population Distribution:

Public Transportation Benefit Area (PTBA)

2024 Title VI Population Distribution: Public Transportation Benefit Area (PTBA)			
	Male	Female	Total Population
Low-Income (LI) Block Groups	44,420	45,682	90,102 (14.7%)
High-Minority (HM) Block Groups	72,300	68,895	141,195 (22.9%)
LI+HM Block Groups	80,257	76,813	157,070 (25.6%)
Non-LI/HM Block Groups	109,460	116,403	225,863 (36.8%)
Total PTBA Population	306,437	307,793	614,230 (100%)
Source: 2018-2022 ACS 5-Year Data Set: US Census Bureau			

Because the boundaries of block groups frequently do not align with the PTBA, block groups which shared at least some population-bearing portion with the PTBA were included in the PTBA population estimate. The exact degree of fringe oversampling is unknown but expected to be relatively small.

The following maps show all Pierce Transit routes overlaid on maps of the Minority Census Block Groups (Figure 1), and Low-Income Census Block Groups (Figure 2).

Figure 1. Minority Populations

Figure 1 shows the concentrations of minority populations throughout the PTBA by showing 2018-2022 ACS block groups with minority populations higher than the overall PTBA average minority population of 41.3 percent.

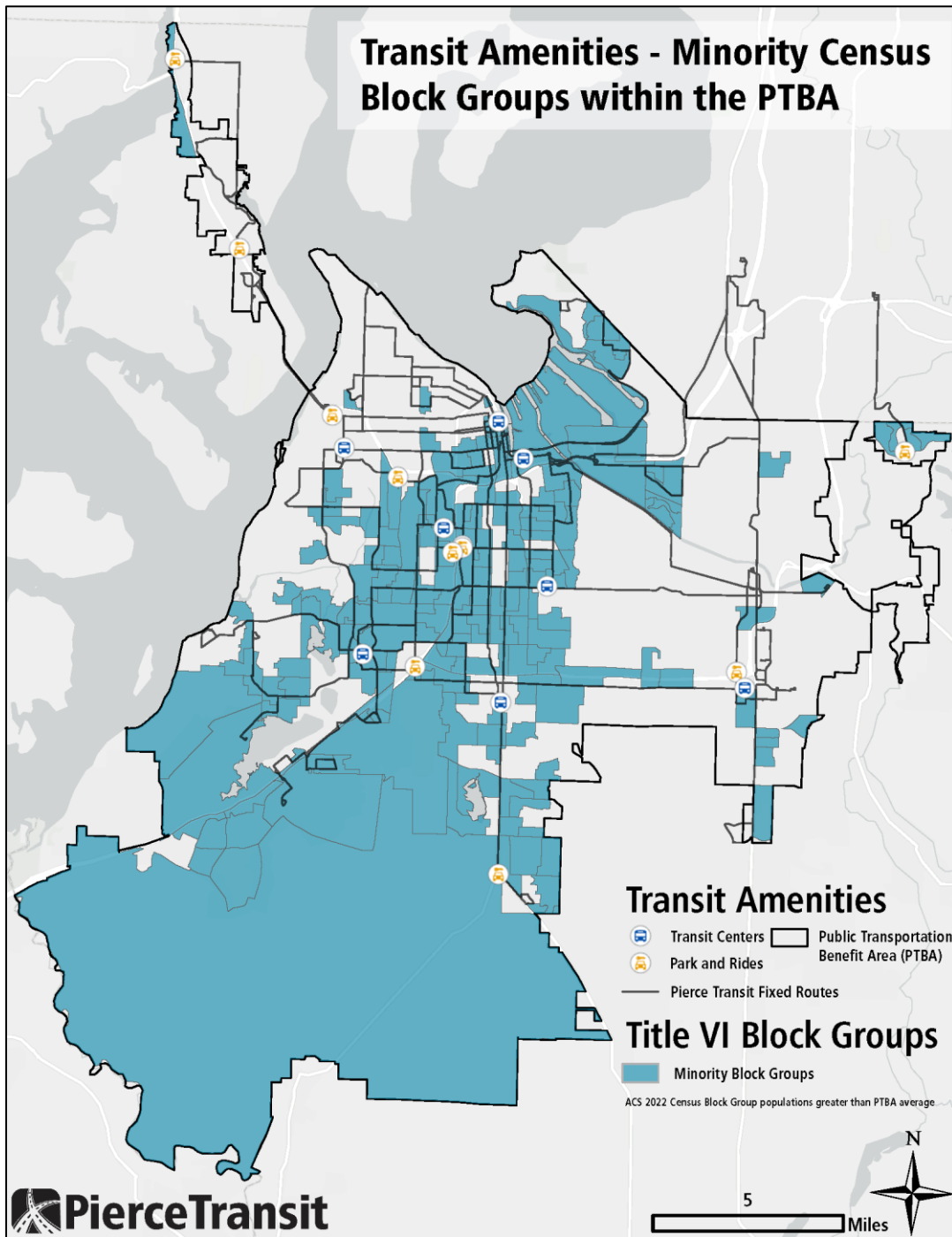
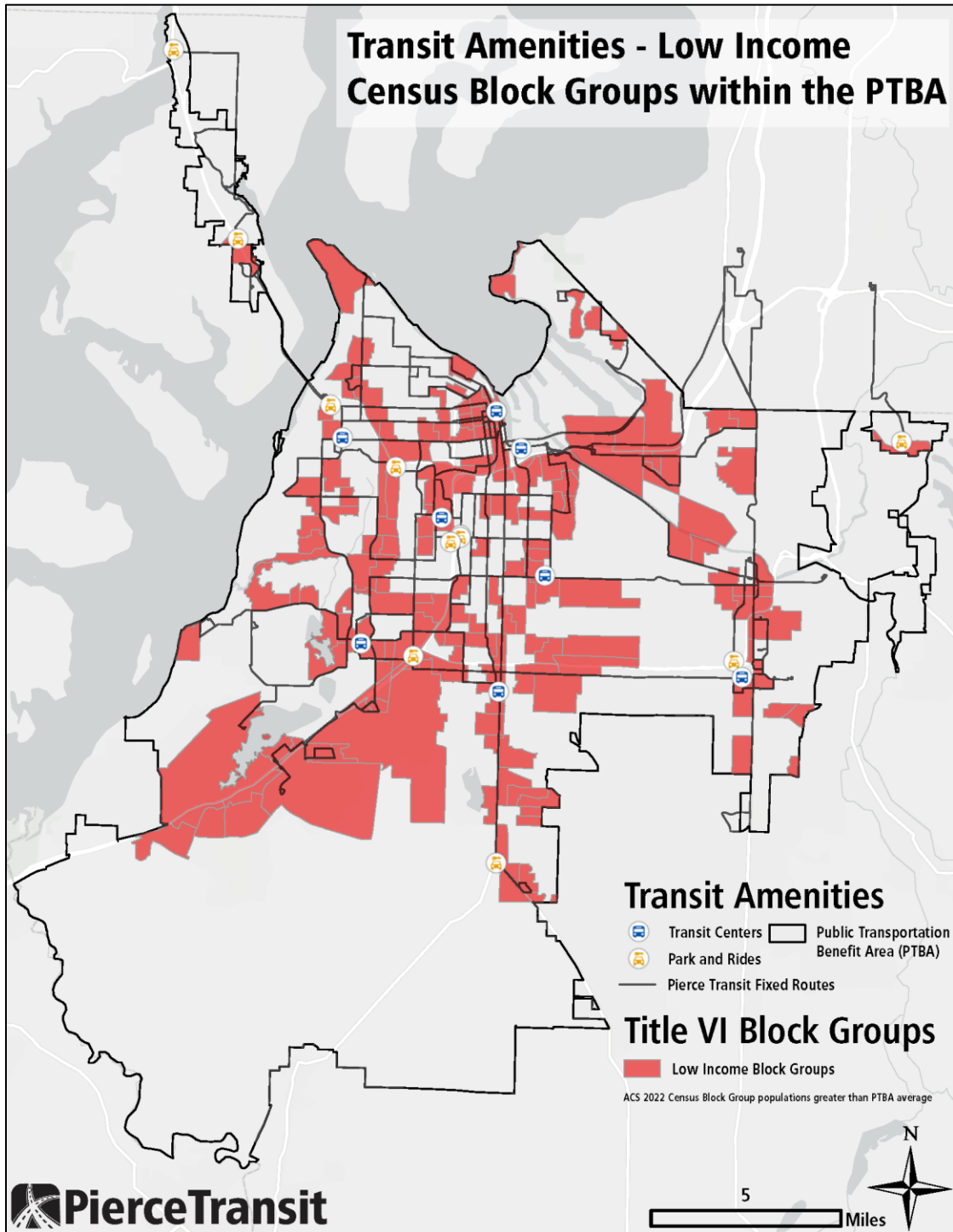


Figure 2. Low-Income Populations

Figure 2 shows the concentrations of low-income populations throughout the PTBA by showing 2018-2022 ACS block groups with low-income populations higher than the overall PTBA average low-income population of 9.3 percent.



Low-Income is defined according to 2018-2022 5-Year American Community Survey Table B17017, "Poverty Status in the Past 12 Months by Household Type by Age of Householder." Using block groups within the Pierce County PTBA, households under the field "Income in the Past 12 Months below Poverty Level" were determined to represent 9.3 percent of all households. Therefore, block groups above this threshold of 9.3 percent in poverty were designated as "Low-Income."

Table 1 shows the data and sources for the ACS data used.

Table 1. Minority, Poverty, LEP Data for Pierce Transit PTBA

U.S. Census Bureau, 2018-2022 5-Year American Community Survey									
	Minority B03002				Low-Income B17017			LEP C16002	
	Total Pop	Not Hispanic White Alone	Minority	% Minority	House Holds (HH)	HH Below Poverty	% HH Below Poverty	Limited English Households	% LEP HHs
Total	614,230	360,398	253,832	36.9%	235,479	21,997	9.3%	7,970	3.4%
Geography	Block Group				Block Group			Block Group	
*A "limited English-speaking household" is one in which no member 5 years old and over (1) speaks only English or (2) speaks a non-English language and speaks English "very well." In other words, all members 5 years old and over have at least some difficulties with English. English-only households cannot belong to this group.									

The federal definition of poverty level varies according to the number and age of persons living within a household but does not vary according to geography. It is updated annually by the Consumer Price Index (CPI).

Table 2 represents the Federal Poverty Thresholds for 2023.

Table 2. Poverty Thresholds for 2023 by Size of Family and Number of Related Children Under 18 Years

Size of family unit	Related children under 18 years								
	None	One	Two	Three	Four	Five	Six	Seven	Eight or more
One person (unrelated individual):									
Under 65 years.....	15,852								
65 years and over.....	14,614								
Two people:									
Householder under 65 years.....	20,404	21,002							
Householder 65 years and over.....	18,418	20,923							
Three people.....	23,834	24,526	24,549						
Four people.....	31,428	31,942	30,900	31,008					
Five people.....	37,901	38,452	37,275	36,363	35,807				
Six people.....	43,593	43,766	42,864	41,999	40,714	39,952			
Seven people.....	50,159	50,472	49,393	48,640	47,238	45,602	43,808		
Eight people.....	56,099	56,594	55,575	54,683	53,416	51,809	50,136	49,710	
Nine people or more.....	67,483	67,810	66,908	66,151	64,908	63,198	61,651	61,268	58,907

Source: U.S. Census Bureau, 2024.

Pierce Transit also uses statistically representative survey research to track customer satisfaction and demographics, typically every three years. The most recent survey was conducted between September 12 – October 26, 2022.

The following tables capture customer demographic information (Black, Indigenous, and People of Color [BIPOC] and White) in relation to specific questions.

Table 3 shows the ethnicity breakdown of Pierce Transit's customers who responded to the 2022 Customer survey. Non-white respondents equal 32%.

Table 3. White/BIPOC of Pierce Transit Current Customers taken from the 2022 Pierce Transit Customer Satisfaction Survey

	Percentage of Respondents	Percentage of Respondents (not including "No Response")
White	61%	67.78%
BIPOC	29%	32.22%
No Response	10%	-

Table 4 shows the income levels for Pierce Transit's customers who responded to the 2022 Customer Survey. Roughly 49% of respondents have household annual incomes below \$30,000.

Table 4. Income Levels of Pierce Transit Customers taken from the 2022 Pierce Transit Customer Satisfaction Survey

	Percentage of Respondents	Percentage of Respondents (not including "No Response")
<30	36%	48.65%
30-75	19%	25.68%
75+	19%	25.68%
No Response	26%	-

Table 5 shows the impact to Pierce Transit's minority customers is greater than 10% for the All-Day Pass and the ORCA LIFT.

Table 5. Fare type impact used by Minority and Low-income riders of Pierce Transit Customers taken from the 2022 Pierce Transit Customer Satisfaction Survey

Fare Type	Observations	Minority Riders	Difference from PTBA Average	Impacted by Change? (>=10%)	Low Income Riders	Difference from PTBA Average	Impacted by Change? (>=5%)
All Day	12	50%	18%	Yes	44.40%	-4.25%	No
ORCA LIFT	14	40%	8%	No	66.60%	17.95%	Yes
Senior or Disabled	196	36%	3.368%	No	51.04%	2.39%	No

*Data from 2022 Customer Survey Cross Tab B

Disparate Impact Analysis

Pierce Transit’s policy states that a disparate impact occurs when the minority population is adversely affected by a fare or service change that is 10% more than the average minority population of the Pierce Transit’s service area. In the case of a fare change, the intent of the policy is to compare the difference between the percentage of all riders vs. the percentage of minority riders using that fare type and to look at whether minority riders are more impacted by the change than all riders.

Table 5 provides this data for fare payment categories from the Pierce Transit 2022 Customer Survey in the light green column entitled “Impacted by Change? (>10%).” You will see All-Day pass fare users that are minority receive a greater benefit to the fare reduction than all riders.

Disproportionate Burden Analysis

Pierce Transit’s policy states that a disparate impact occurs when the low-income population is adversely affected by a fare or service change that is 5% more than the average low-income population of Pierce Transit’s service area. In the case of a fare change, this means that we must examine the difference between the percentage of all riders vs. the percentage of low-income riders using that fare type and look at whether low-income riders are more impacted by the change than all riders.

Table 4 provides income data from the Pierce Transit 2022 Customer Survey. In the light peach column entitled “Income Breakdown” the percentage is 36%, well exceeding the 5% threshold. This indicated low-income riders will receive a greater benefit to the reduced fare than all riders.

In conclusion, the reductions in the fare price of an All-Day pass has a more significant beneficial impact on minority and low-income riders compared to the overall rider population.

3.72.040 Local fixed route, On demand and Bus PLUS passes.

- A. Full-fare all-day passes shall be two times the full-fare cash fare plus one dollar.
- B. Youth with a validated virtual or physical pass present for documentation shall not pay a fare.
- C. Discounted all-day passes shall be two times the discounted cash fare **plus fifty cents**.
- D. The full-fare monthly pass (two dollar regional PugetPass) shall be seventy-two dollars.
- E. The discounted monthly pass (one dollar regional PugetPass) shall be thirty-six dollars.
- F. The Pierce Transit specific adult monthly pass shall be sixty-two dollars (which may be on a thirty (30) day rolling basis only if purchased through utilizing a Pierce Transit specific mobile ticketing app).

(Res. No. 15-030, § 1(Exh. A), 6-8-2015; Res. No. 15-072, § 1(Exh. B), 12-14-2015; Res. No. 2018-043, § 2(Exh. B), 11-15-2018; Res. No. 2022-007, § 1(Exh. A), 7-11-2022)

Strategic Initiatives 2024 Annual Report



Goal 1: Customer Experience

Goal 1 Strategies

• **Implement 6-Year Customer Experience Action Plan**

In 2024, our Customer Experience Team participated in the Accessible Signage Pilot project, finalized and deployed the Transit Champion Program (a training program geared toward helping frontline staff understand how best to assist our riders), performed Quality Assurance reviews on our Runner Service, collaborated with eTc Tacoma (a popular boutique designing streetwear in partnership with local businesses and community groups), and renewed the agency's focus on extraordinary customer experience by rolling out new call center KPIs, fully staffing the customer service center, stationing a customer service representative in the Building 4 Lobby, and developing a robust new customer service training program.

In 2025, we will be engaged in a "Customer Mindset Campaign" to include:

- expanding opportunities for customer feedback via diverse channels
- assessing and revising expectations around the complaint resolution process
- improving the aesthetics of bus interiors, facilities and stops by focusing on positive, non-punitive messaging
- expanding customer access to information
- working collaboratively with marketing and communications to expand engagement

Point of Contact: Dezra Nauls, Customer Experience Manager dnauls@piercetransit.org

• **Implement Fixed Route System Recovery Plan**

Phase 1 of the System Recovery Plan was implemented with the March 2024 Service Change. Phase 1 included the launch of the Stream High-Capacity Transit Service along State Route 7, and the Gig Harbor Runner Service; Phase 1 also included the retirement of 3 lower performing routes, and expansion of Runner zones to service those areas. Phase 2 of the System Recovery Plan is scheduled for implementation for March 2025 and will include improved weekday frequencies on Route 3 to every 15 minutes.

Point of Contact: Andrew Arnes, Service Planning Assistant Manager aarnes@piercetransit.org

• **Develop a High-Capacity Transit Plan for at least three corridors**

This plan will detail an expansion of our existing Stream service and will require us to conduct expansion studies. Currently, we are prioritizing work on the Destination 2045 Long Range Plan, with an estimated timeline of Summer 2025 for expansion studies to begin.

Point of Contact: Darin Stavish, Principal Planner dstavish@piercetransit.org

Goal 1: Customer Experience

- **Assess and improve System Security and Safety Plans with a customer first focus**

Existing system security and safety plans were assessed in 2024 and updated with a customer first focus. While the initial updates are completed, assessment and revisions are ongoing and are informed by needs identified by the Security Action Review Team (SART) and the Safety Department. To date, Pierce Transit has deployed Narcan to over 60 agency personnel, resulting in six Narcan related saves in the system. Pierce Transit is working in collaboration with UW Tacoma and MultiCare to launch the Hardship Assistance Response Team (HART) to provide timely, efficient, and effective support for individuals facing adversity on or near the Pierce Transit system, while concurrently shifting the time and resource burden away from law enforcement and first responder teams when appropriate. We are currently finalizing the contract with MultiCare Behavioral Health Team in advance of deploying the HART program in the system.

Point of Contact: Reggie Reese, Chief Safety Officer rreese@piercetransit.org

- **Deliver services that are inclusive to all individuals and abilities**

In 2024, we Piloted an Accessible Signage project which sought to assess and improve accessibility of messaging at bus stops and transit centers. Specialized Transportation has converted to the new VIA software for Shuttle Dispatch which features modules that streamline the booking process for ADA passengers and provide customer service staff a more robust set of tools and data to meet customer needs.

Point of Contact: Arthur Hendricks, Equity and Engagement Manager ahendricks@piercetransit.org

Goal 1: Customer Experience

Goal 1 Metrics

Metric	Status	Narrative* (data as of 12/4/2024)
Total system ridership will increase by 6% per year.	Annual Goal Met	There has been an 11% increase comparing the same period in 2023.
25% of service area residents within a 10-minute walk of routes with 15-minute weekday frequencies, or better.	Overall Plan Goal Met	Just over 25% of service area residents can now walk to a high-frequency bus route.
Increase the satisfaction levels in rider surveys for questions on overall satisfaction, personal security on the bus, and at the bus stop, and cleanliness of buses and Pierce Transit facilities by 20%.	Pending	Updated measures are pending completion of the 2025 Rider Survey.
Achieve 85% On Time Performance	Nearing Target	OTP overall is at 83%, a 3% improvement comparing the same period in 2023.

Goal 2 Strategies

- **Establish and communicate an accountability dashboard for the Strategic Plan**

The accountability dashboard for the Strategic Plan was developed in collaboration with stakeholders across the organization. The dashboard was previewed at the June CTAG Meeting and the July Executive Finance Committee Meeting. Live updates have been given at each of the CEO Zoom Calls following rollout of the Dashboard. The dashboard includes all strategic measures set forth in the plan as well as some supplemental data that has been identified as having a large impact on the pillars of the plan. In 2025, we will be adding new data around employment referrals and considering other ways to communicate our work to the community utilizing the dashboard and accompanying webpage.

The dashboard is now publicly available at Pierce Transit's Strategic Initiatives Website: piercetransit.org/strategic-initiatives

Point of Contact: Dustin Annis, Strategic Initiatives Administrator dannis@piercetransit.org

- **Strengthen local strategic partnerships**

Over the past year, we have placed a heightened focus on strengthening our local partnerships. Our efforts to engage with key community organizations, including The Black Collective, the Asia Pacific Cultural Center, and Tacoma Community House, have been significantly expanded. Additionally, we have broadened our community event support program, identifying new opportunities to give back and collaborate with local stakeholders. As part of our ongoing commitment, we introduced new initiatives, such as hosting our first Business Summit and launching the ORCA Business District Passport Program, further enhancing our engagement with the community.

Point of Contact: Nathan BeVelle, Community Development Supervisor nbevelle@piercetransit.org

- **Establish a public process to develop definitions and metrics to better understand and advance equity**

To make this work successful, we needed to spend some time on foundational work at the agency level by first considering the role and future of the DEI Committee and assessing key policies around equity. To date, this has resulted in expansion of the DEI committee, re-envisioned as the Equity and Engagement Committee (E2 Committee) and the development of a new Gender Inclusive Policy. In 2025, we will work to empanel the Public Equity Taskforce who will work in tandem with the E2 Committee, and Equity and Engagement Staff to develop a set of definitions of metrics that will enable us to better understand gaps in access and equity that are present in our systems and processes.

Point of Contact: Arthur Hendricks, Equity and Engagement Manager ahendricks@piercetransit.org

Goal 2: Outreach and Partnerships

- **Enhance efforts to systematically communicate with our customers/community**

Pierce Transit's Marketing, Communications and Outreach Teams have been hard at work to ensure that our customers have the information they need to utilize our service, understand our fares, and engage with our story.

Marketing: 2024 saw the launch of a new public website featuring a more intuitive user interface, enhanced accessibility tools and easier access to public meetings information. We leveraged Transit App and the Pierce Transit Runner app to communicate about new services and fare announcements. Marketing ran the "Your Ride, Your Way" multi-media campaign to raise awareness of our bus route system enhancements, and the "Because Local Transit Matters" campaign to communicate the value we provide to our communities overall.

Communications: In 2024, we increased our ribbon cutting events, which we used to highlight for our customers and community how Pierce Transit is improving their service and is a good community partner. This included ribbon cuttings for the Gig Harbor Runner (April 1); the Stream Community Line (April 22); FTA funding for new electric buses and infrastructure (July 11); and the upgraded bus shelters being placed throughout Pierce Transit's system (Aug. 28). Each event included community leaders and elected officials, and we amplified the message through direct communications with customers and broader communications with our community, including through social media.

Outreach and Community Engagement: In 2024, we hosted 637 community engagement activities to include events, neighborhood and business district meetings, networking opportunities, and special presentations to schools and business connections.

- **Establish consistent and methodical feedback systems to gather, analyze, and act on customer and community feedback**

In addition to existing methods for garnering feedback such as the Rider survey and the Community survey which are conducted every other year, Pierce Transit will explore developing an ongoing "quick" QR based feedback system aimed at Customer Experience on the bus and at transit centers in 2025 as well as establishing a new email address for customer experience related feedback which will be tracked and followed up by responses directly from the CX team. We are currently finalizing the 2024 Rider Survey, and we will be deploying the 2025 Community Survey in mid 2025.

Point of Contact: Dezra Nauls, Customer Experience Manager dnauls@piercetransit.org

- **Expand career launch options**

Pierce Transit is exploring the requirements for the development of a Pre-Apprenticeship "Transit Trades" program utilizing grant funding from the FTA. Research and feasibility studies will be completed in 2025, followed by the expansion of educational and workforce partnerships to create an employment pipeline. The grant also includes funding for the formalization and expansion of internships at the agency. This will begin with a needs assessment to be conducted in 2025.

Point of Contact: Tiffany Williams, Workforce Development Manager

Goal 2: Outreach and Partnerships

Goal 2 Metrics

Metric	Status	Narrative* (data as of 12/4/2024)
Increase the net favorable opinion of respondents of Pierce Transit in the community survey to +40	Pending	Updated measures are pending completion of the 2026 community survey.
Increase the number of ORCA Business Accounts by 25%	Nearing target	Pierce Transit currently has 44 active ORCA Business Accounts, a 22% improvement from 2022.
Establish a metric to report on employee recruitment that is a result of local partnerships	Pending	Recruitment has begun collecting data utilizing the supplemental questionnaire in the application process and will have data to report beginning Q1 2025 .
Empanel a public equity taskforce	Pending	Work on this begins in 2025.
Complete a Pierce Transit Equity Framework, including metrics	Pending	Work on this begins in 2025 and will be developed in collaboration with the public equity taskforce.

Goal 3 Strategies

- **Foster employee well-being by cultivating a culture of transparent, complete communication and collaboration**

Pierce Transit continues to strive to be an environment where all employees have the confidence to communicate openly, to share their ideas, and feel as if they belong. Management across the agency has been engaged in creating action plans based upon the Gallup Q12 Employee Engagement survey results, and we're seeing trends around communication and collaboration. Several critical projects were completed in 2024 which required a high degree of transparency, communication and collaboration including but not limited to the VIA migration in Specialized Transportation, enhancements to the Runner service, and the launch of the Stream Service. CEO Zoom Calls have been expanded to include quarterly updates on our progress toward realizing the goals laid out by the 6-Year Strategic Plan. Executive Team Meetings have been expanded to include regularly scheduled updates from staff members overseeing critical projects.

Point of Contact: Dustin Annis, Strategic Initiatives Administrator dannis@piercetransit.org

- **Implement a Workforce Development Plan**

The Workforce Development Plan will be researched and drafted in 2025 by a cross-functional team. An initial steering meeting will occur shortly after the new year where similar plans will be considered and a list of requirements for the plan will be brainstormed. The goal is that a working document will emerge in 2025 with 2026 targeted for adoption and implementation.

Point of Contact: Tiffany Williams, Workforce Development Manager twilliams@piercetransit.org

- **Implement strengths-based leadership practices for management/leadership**

An initial strengths-based leadership training occurred with the Executive Team on November 29. We have launched strengths-assessments for all manager and supervisor positions to date, 91% of Executives and Managers have participated in the assessment along with an additional 142 staff members. In December, we received Board approval for an extension on our Gallup contract and we have a tentative date for March 2025 to begin additional strengths-based training of Executives and Managers. Some Teams have developed a strong interest in Gallup strengths and have incorporated these practices into their action plans.

Point of Contact: Tiffany Williams, Workforce Development Manager twilliams@piercetransit.org

Goal 3: Employee Experience

- **Improve conditions for employee personal security**

In 2024, we added a public safety presence on base, stationed at the Building 4 Lobby and roving around campus in order to improve employee personal security. Cameras and lights on base and in transit facilities have been assessed and improved to ensure proper visibility. As you may know, each of our buses are equipped with a barrier; Fleet Maintenance is currently working to upgrade the last few coaches that have rigid barriers to the more robust, steel-framed model that has become our standard.

Point of Contact: Chief Ed Roberts, Transit Chief eroberts@piercetransit.org

- **Continue to support and enhance the agency safety culture**

2024 saw the expansion of Safety Department KPIs visible on agency wide monitors, increasing communication and transparency. The Security Action and Review Team (SART) played an active role in 2024 in identifying areas of opportunity for mitigation. TVAs are current. Agency safety plans were updated, and we finalized the integration of the emergency communication system.

Point of Contact: Reggie Reese, Chief Safety Officer reese@piercetransit.org

- **Strengthen and enhance EEO and Diversity, Equity, and Inclusion Programs**

This work will be ongoing throughout the life of the Strategic Plan and beyond. In 2024, we re-envisioned the Diversity, Equity and Inclusion Committee as the Equity and Engagement Committee (E2 Committee), developed and deployed a new Committee charter, defined leadership roles and expanded membership to ensure broad representation across the agency.

Point of Contact: Arthur Hendricks, Equity and Engagement Manager ahendricks@piercetransit.org

Goal 3: Employee Experience



Goal 3 Metrics

Metric	Status	Narrative* (data as of 12/4/2024)
Retain at least 85% of employees per year	Nearing Target	Currently, Pierce Transit's retention rate is 83%, a 3% improvement from 2023.
Increase participation in annual employee engagement and diversity, equity and inclusion surveys to at least 60%	Nearing Target	Participation in these surveys reached 57% in 2023, representing an 8% increase in the response rate for the engagement survey.
Improve index scores by 0.2 for the culture of equity index and culture of inclusion index in the annual DEI survey.	Pending	Awaiting 2025 Data. 2023's DEI survey had insufficient participation to be considered representative, so we're considering this year's data as the baseline response rate.
Improve by 10% the average score for the question "How likely are you to recommend Pierce Transit as a great place to work?"	Nearing target	This question is asked in the Gallup Survey using a 5-point Likert scale. 2024's score was 3.89, representing a 7% increase from 2023's score of 3.64.
Internal customer service scores of 75% or greater for employee internal customer service satisfaction	Pending	An internal customer service survey is in the works with a planned deployment of Q2 2025. We have a baseline from a survey conducted in 2020 showing that 48% of employees report internal customer service is satisfactory or exceeds their expectations.
100% of managers receive strengths-based leadership practices training within their first year.	Pending	We are in contract negotiations with Gallup to begin this training in FY 2025.

Goal 4 Strategies

- **Build a business case and action plan for expanding funding to the full extent provided by the legislature**

Starting in 2025, regular meetings between key stakeholders at the agency will meet to strategize and develop a business case and action plan for seeking a sales tax increase. Chief Planning Officer, Ryan Wheaton, will attend the APTA Transit Ballot Initiatives Workshop to gain insights and best practices which will inform our strategy. The goal of this process will be to develop a series of actions and talking points that will position the agency well to be successful when the appropriate year to pursue a ballot measure is identified.

Point of Contact: Dustin Annis, Strategic Initiatives Administrator dannis@piercetransit.org

- **Improve the prioritization process for major projects including criteria to align with the plan**

The Project Oversight Group (POG) has developed a weighted rubric which attributes points to project requests, prioritizing projects which align closely with the Strategic Plan for funding. This updated rubric was utilized during the 2024 selection process and will be utilized for the life of the plan.

Point of Contact: Heidi Soule, PMO Manager hsoule@piercetransit.org

- **Establish a financial baseline and prioritized list of improvements that can be supported by current or future funding**

This work has been conducted for 2024 and is updated on a year-by-year basis by the Chief Financial Officer in tandem with the Finance and Budget Teams.

Point of Contact: Christopher Schuler, Chief Financial Officer cschuler@piercetransit.org

- **Present a business case to the community on the potential to expand the PTBA boundaries**

Research and development of a business case will be conducted in 2025 with a presentation date to be determined later. The goal is to stagger rollout behind any attempted ballot measures so that the funding model would be in place prior to discussions with any communities wishing to rejoin the PTBA.

Point of Contact: Michael Griffus, Chief Executive Officer mgriffus@piercetransit.org

- **Develop a Climate Action Plan**

Development of the Climate Action Plan will begin with a comprehensive assessment of Pierce Transit's fleet, facilities, and operations, focusing on opportunities for greenhouse gas reductions and long-term sustainability. The plan will be created in alignment with state and federal climate goals, engaging internal and external stakeholders throughout

Goal 4: Sustainability

the process. A draft of the Climate Action Plan is anticipated to be completed by the end of 2025, with implementation strategies to follow.

Point of Contact: Nathan Groh, Zero Emission Fleet Coordinator ngroh@piercetransit.org

- **Review/develop major project development and delivery process**

The Project Oversight Group has refined the project development and delivery process including improvements to the administrative process, enhanced communication, expanded membership, and access to resources. Work will be ongoing throughout the life of the plan to continue to make enhancements to the project development and delivery process.

Point of Contact: Heidi Soule, PMO Manager hsoule@piercetransit.org

Goal 4: Sustainability

Goal 4 Metrics

Metric	Status	Narrative* (data as of 12/4/2024)
In the community survey, increase the net number of respondents positively inclined to the statement "The job Pierce Transit is doing managing taxpayer dollars responsibly" to +10	Pending	Updated measures are pending completion of the 2025 community survey.
Increase the net number of respondents in the community survey positively inclined to the statement "The job Pierce Transit is doing overall" to +10	Pending	Updated measures are pending completion of the 2025 community survey.
Reduce total greenhouse gas emissions compared to 2017 by 40% (metric tons of CO2)	Trending Up	Currently, Pierce Transit emits 11.8 metric tons of CO2 per 10,000 vehicle miles, a 19% reduction from 2017.
Maintain appropriate financial reserves for the agency, consistent with adopted policy.	Annual Goal Met	Required reserves: \$41 million Contingency reserves above and beyond the requirement: \$42 million
95% or more of the revenue fleet meets the useful life benchmark	Trending Up	Currently, 86% of the fleet are within the useful life benchmark.
75% or more of the agency's facilities meet the state of good repair standard.	Annual Goal Met	Currently, 88% of Pierce Transit's facilities meet the state of good repair standard.



Pierce Transit

Your Preferred Transportation Choice



Strategic Initiatives Update – Board of Commissioners

January 13, 2025

Goal 1: Adopt a customer first mindset

Strategies	Status
Implement 6-year Customer Experience Action Plan	Complete*
Implement Fixed Route System Recovery Plan	In-Progress
Develop a High-Capacity Transit Plan for at least three corridors	Foundational work begins Summer 2025
Assess and improve system security and safety plans with a customer first focus	Complete*
Deliver services that are inclusive to all individuals and abilities	In-Progress



Goal 2: Engage with the community through outreach, partnerships, and listening opportunities

Strategies

Status

Establish and communicate an accountability dashboard for the Strategic Plan

Complete; communication ongoing

Strengthen local strategic partnerships

In-Progress

Establish a public process to develop definitions and metrics to better understand and advance equity

Beginning in 2025

Enhance efforts to systematically communicate with our customers/community

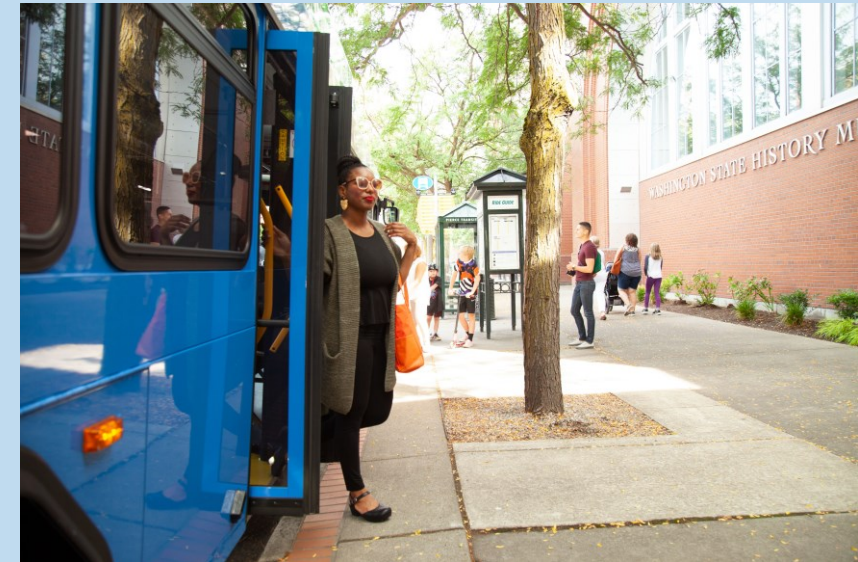
In-Progress

Establish consistent and methodical feedback systems to gather, analyze, and act on customer and community feedback

In-Progress

Expand career launch opportunities

In-Progress



Goal 3: Elevate the employee experience

Strategies	Status
Foster employee well-being by cultivating a culture of transparent, complete communication and collaboration	In-Progress
Implement a Workforce Development Plan	Beginning in 2025
Implement strengths-based leadership practices for management/leadership	In-Progress
Improve conditions for employee personal security	In-Progress
Continue to support and enhance the agency safety culture	In-Progress
Strengthen and enhance EEO and Diversity, Equity and Inclusion Programs	In-Progress



Goal 4: Assure the sustainability of the agency's finances, infrastructure and environment

Strategy

Status

Build a business case and action plan for expanding funding to the full extent provided by the legislature

Beginning in 2025

Improve the prioritization process for major projects including criteria to align with the Plan

Complete

Establish a financial baseline and prioritized list of improvements that can be supported by current or future funding

Completed for 2024, ongoing for future years

Present a business case to the community on the potential to expand the PTBA boundaries

Beginning in 2025

Develop a Climate Action Plan

Beginning in 2025

Review/develop major project development and delivery process

In-Progress



Webpage & Dashboard Review



Questions?

